

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL

NOTICE OF THE ANNUAL PARISH COUNCIL MEETING

You are hereby summoned to attend the Annual Meeting of Little Eccleston with Larbreck Parish Council to be held remotely¹ on Thursday 6th May 2021, 7.00pm.

Jane Lingings

Jane Lingings, Clerk to Parish Council (30.4.21)

AGENDA

1.	Election of Chairman To elect a Chairman for the next 12 months who will then be required to sign the "Acceptance of Office".
2.	Election of Vice Chairman To elect a Vice Chairman for the next 12 months who will then be required to sign the "Acceptance of Office".
3.	Appointments to Outside Bodies To agree which Councillors will be appointed as subject leads to the following areas: <ul style="list-style-type: none">• Risk Assessment• Maintenance/Village Inspection• Contractors/Tenders• FBC Planning• FBC District Parish Liaison Committee• Great Eccleston Village Centre• Elswick Village Hall
4.	Calendar of Parish Council Meetings for 2021 22 To approve the dates of the meetings <ul style="list-style-type: none">• No meeting in June 2021• Thursday 15th July 2021• No meeting in August 2021• Thursday 9th September 2021• Thursday 14th October 2021• Thursday 11th November 2021• No meeting in December 2021• Thursday 13th January 2022• Thursday 10th February 2022• Thursday 10th March 2022 – 6.30pm prior to Annual Assembly meeting• Thursday 14th April 2022• Thursday 12th May 2022 Annual Assembly Meeting 10 th March 2022
5.	Declaration of Interests and Dispensations <ul style="list-style-type: none">• To receive declarations of interest from Councillors on items on the agenda• To receive written requests for dispensations for disclosable pecuniary interests (if any)• To grant any requests for dispensation as appropriate
6.	Minutes of the Previous Meeting To resolve to approve as a correct record the Minutes of the Council Meeting held on 8 th April 2021.
7.	Action Tracker To review the action tracker (for information only)

¹ (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) regulation which permits remote meetings.

<p>8. i. ii. iii. iv.</p>	<p>Finance</p> <ul style="list-style-type: none"> • To receive and approve monthly bank reconciliation. • To authorise payments • To receive the cumulative budget monitoring report • To acknowledge receipt of income
<p>9. i. ii. iii. iv. v.</p>	<p>Audit: Annual Return for the year ending 31st March 2021</p> <ul style="list-style-type: none"> • To receive and note the Annual Internal Auditors Report and resolve any actions required. • To approve the Annual Governance Statement (Section 1) • To approve the Accounting Statements (Section 2) • Certificate of Exemption • The RFO to action the exercise of public rights.
<p>10.</p>	<p>Monthly Health and Safety Risk Assessment To discuss and consider additional risks to be documented on the risk register.</p>
<p>11.</p>	<p>Planning and Licensing To discuss and consider the following planning application and resolve any action required:</p> <ul style="list-style-type: none"> • 20/0858 – Larbreck Farmhouse, Well Lane, Little Ecclestone with Larbreck, PR3 0XR Formation of new vehicle access to Garstang Road (A586) and construction of hardstanding track across field to provide access to agricultural building. <p>To note planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker.</p>
<p>12.</p>	<p>Amenities/Maintenance/Environment To discuss and consider the following items and resolve any actions required:</p> <ul style="list-style-type: none"> • Village Appearance Project
<p>13.</p>	<p>County & Borough Council To receive and consider any Parish issues and resolve any actions required:</p>
<p>14.</p>	<p>Parish Council Insurance Renewal To review the Parish Council insurance cover and resolve any actions required.</p>
<p>15.</p>	<p>Items for the Next Agenda (for information only)</p>
<p>16.</p>	<p>Date of Next Meeting Thursday 15th July 2021</p>
<p>Public Participation Members of the public are welcome to join the meeting. Requests for joining instructions along with any questions/comments should be forwarded to the Clerk for circulation to Council at least 24 hours before the meeting, i.e., comments should be with the clerk by 7.00pm the Wednesday before the meeting. Joining instructions will then be issued by the Clerk.</p>	