

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL  
NOTICE OF MEETING**

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to be held on Thursday 9<sup>th</sup> January 2020, Great Eccleston Village Centre, Meeting Room, 7.00pm

*Jane Lingsings*

Jane Lingsings, Clerk to Parish Council (03.01.20)

**AGENDA**

<b>Public Time</b> To invite and listen to issues raised by members of the public.	
<b>1.</b>	<b>Apologies for Absence</b> To receive apologies for absence
<b>2.</b>	<b>Declaration of Interests and Dispensations</b> <ul style="list-style-type: none"> <li>• To receive declarations of interest from Councillors on items on the agenda</li> <li>• To receive written requests for dispensations for disclosable pecuniary interests (if any)</li> <li>• To grant any requests for dispensation as appropriate</li> </ul>
<b>3.</b>	<b>Minutes of the Previous Meeting</b> To resolve to approve as a correct record the Minutes of the Council Meeting held on the 14 <sup>th</sup> November 2019.
<b>4.</b>	<b>Action Tracker</b> To review the action tracker (for information only)
<b>5.</b>	<b>Finance</b> <ul style="list-style-type: none"> <li>i. • To receive and approve the monthly bank reconciliation.</li> <li>ii. • To receive and approve the cumulative budget report.</li> <li>iii. • To authorise payments.</li> <li>iv. • To acknowledge receipt of income</li> </ul>
<b>6.</b>	<b>2020/21 Budget</b> To consider the 2020/21 budget in preparation for setting the precept.
<b>7.</b>	<b>Monthly Health and Safety Risk Assessment</b> To discuss and consider additional risks to be documented on the risk register
<b>8.</b>	<b>Planning and Licensing</b> To discuss and consider the following planning application and resolve any action required: <ul style="list-style-type: none"> <li>• 19/0817 Great Eccleston Showfield, Garstang Road, Little Eccleston with Larbreck. Erection of detached building to provide toilet and associated facilities for agricultural show operations.</li> </ul> <p>To note planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker.</p>
<b>9.</b>	<b>Amenities/Maintenance/Environment</b> To discuss and consider any issues and resolve actions required: <ul style="list-style-type: none"> <li>• Village Appearance Projects</li> </ul>
<b>10.</b>	<b>County &amp; Borough Council</b> To receive and consider any Parish issues and resolve any actions required. <ul style="list-style-type: none"> <li>• Weight Restriction Signs Cartford Bridge</li> </ul>

11.	<p><b>Internal Audit</b></p> <ul style="list-style-type: none"> <li>• To review and approve the Internal Audit Terms of Reference and suggested testing methodology.</li> <li>• To appoint the Internal Auditor.</li> </ul>
12.	<p><b>Annual Parish Meeting</b>  To discuss arrangements for the annual assembly of the Parish meeting - Thursday 12<sup>th</sup> March 2020 (following the Annual Parish Council meeting at 6.30pm).</p>
13.	<p><b>Amenity Cleansing Contract</b>  To consider extension of the contract into Year 2.</p>
14.	<p><b>Correspondence</b>  To note the following items of correspondence previously distributed by the clerk for information only:</p> <ul style="list-style-type: none"> <li>• FBC Consultation - Draft Fylde Affordable Housing Supplementary Planning Document</li> <li>• Lancashire Constabulary - Business Crime Newsletter</li> <li>• Holocaust Memorial Day 2020</li> <li>• Latest news from the ICO</li> <li>• Little Eccleston crime figures - November 2019</li> </ul>
15.	<p><b>Items for the Next Agenda (for information only)</b>  Effectiveness of Internal Audit Controls Review</p>
16.	<p><b>Date of Next Meeting</b>  Thursday 13<sup>th</sup> February 2020</p>