

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL  
NOTICE OF MEETING**

You are hereby summoned to attend the Meeting of Little Ecclestone with Larbreck Parish Council to held be on Thursday 11<sup>th</sup> November 2021, 7.00pm at Great Ecclestone Village Centre, Activities Room.

*Jane Lingsings*

Jane Lingsings, Clerk to Parish Council (05.11.21)

**AGENDA**

<b>Public Participation</b>  Due to room capacity restrictions, members of the public are requested to register prior to the meeting via the clerk by 2pm on 10.11.21. Email <a href="mailto:parishclerk@lewl-pc.org.uk">parishclerk@lewl-pc.org.uk</a> . Telephone 07541 937256 (Mon to Frid 10am – 2pm)  Details of how residents can address the council during public time can be found in the Public Participation Policy on the website and notice boards.	
1.	<b>Apologies for Absence</b> To receive apologies for absence
2.	<b>Declaration of Interests and Dispensations</b> <ul style="list-style-type: none"><li>• To receive declarations of interest from Councillors on items on the agenda</li><li>• To receive written requests for dispensations for disclosable pecuniary interests (if any)</li><li>• To grant any requests for dispensation as appropriate</li></ul>
3.	<b>Minutes of the Previous Meeting</b> To resolve to approve as a correct record the Minutes of the Council Meeting held on the 14 <sup>th</sup> October 2021.
4.	<b>Action Tracker</b> To review the action tracker (for information only)
5. i. ii. iii. iv.	<b>Finance</b> <ul style="list-style-type: none"><li>• To receive and approve the monthly bank reconciliation.</li><li>• To receive and approve the cumulative budget report.</li><li>• To authorise payments.</li><li>• To acknowledge receipt of income</li></ul>
6.	<b>2022/23 Budget</b> To consider next years budget in preparation for setting the precept at the January meeting.
7.	<b>Monthly Health and Safety Risk Assessment</b> To discuss and consider additional risks to be documented on the risk register
8.	<b>Planning and Licensing</b> To discuss and consider the following planning application and resolve any action required: <ul style="list-style-type: none"><li>• 21/0991 8 Cartford Close, Little Ecclestone with Larbreck, PR3 0ZP</li><li>• Single storey rear extension, construction of rear dormer and cladding of external walls of existing dwelling and proposed extension in render</li></ul> To note planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker.

9.	<p><b>Amenities/Maintenance/Environment</b> To discuss and consider any issues and resolve actions required:</p> <ul style="list-style-type: none"> <li>• Village Appearance Project</li> </ul>
10.	<p><b>County &amp; Borough Council</b> To receive and consider any Parish issues and resolve any actions required:</p> <ul style="list-style-type: none"> <li>• Boundary Commissioning Warding</li> <li>• S106 Funding Update</li> <li>• LCC Bus Service</li> <li>• Cartford Lane 20mph update and SpID Sign</li> </ul>
11.	<p><b>Organisational Risk Assessment</b> To review and update the Parish Councils risk management plan and resolve any actions required.</p>
12.	<p><b>Asset Register</b> To review and update the Parish Council asset register and resolve any actions required.</p>
13.	<p><b>Parish Council Website</b> To receive an update from the clerk and reconsider present arrangements.</p>
14.	<p><b>Items for the Next Agenda (for information only)</b></p> <ul style="list-style-type: none"> <li>• Co-option Application</li> <li>• 22/23 Budget Planning</li> <li>• Appointment of Internal Auditor</li> <li>• Internal Audit Terms of Reference Review</li> </ul>
15.	<p><b>Date of Next Meeting</b> No meeting in December Thursday 13<sup>th</sup> January 2022</p>