

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL  
NOTICE OF MEETING**

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be remotely<sup>1</sup> Thursday 14<sup>th</sup> January 2021, 7.00pm

*Jane Lingsings*

Jane Lingsings, Clerk to Parish Council (08.01.21)

**AGENDA**

<b>1.</b>	<b>Apologies for Absence</b> To receive apologies for absence
<b>2.</b>	<b>Declaration of Interests and Dispensations</b> <ul style="list-style-type: none"> <li>• To receive declarations of interest from Councillors on items on the agenda</li> <li>• To receive written requests for dispensations for disclosable pecuniary interests (if any)</li> <li>• To grant any requests for dispensation as appropriate</li> </ul>
<b>3.</b>	<b>Minutes of the Previous Meeting</b> To resolve to approve as a correct record the Minutes of the Council Meeting held on the 12 <sup>th</sup> November 2020.
<b>4.</b>	<b>Action Tracker</b> To review the action tracker (for information only)
<b>5.</b>	<b>Finance</b>
<b>i.</b>	• To receive and approve the monthly bank reconciliation.
<b>ii.</b>	• To receive and approve the cumulative budget report.
<b>iii.</b>	• To authorise payments.
<b>iv.</b>	• To acknowledge receipt of income
<b>6.</b>	<b>2021/22 Budget</b> To consider the 2021/22 budget in preparation for setting the precept.
<b>7.</b>	<b>Monthly Health and Safety Risk Assessment</b> To discuss and consider additional risks to be documented on the risk register
<b>8.</b>	<b>Planning and Licensing</b> To discuss and consider the following planning application and resolve any action required: <ul style="list-style-type: none"> <li>• 20/0954 Land adjacent Larbreck Farmhouse, Well Lane, Little Eccleston with Larbreck, PR3 0XR Construction of two new agricultural tracks across fields to the northwest and northeast of Larbreck Farmhouse.</li> </ul> <p>To note planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker.</p>
<b>9.</b>	<b>Amenities/Maintenance/Environment</b> To discuss and consider any issues and resolve actions required: <ul style="list-style-type: none"> <li>• Village Appearance Projects</li> </ul>
<b>10.</b>	<b>County &amp; Borough Council</b> To receive and consider any Parish issues and resolve any actions required. <ul style="list-style-type: none"> <li>• LCC Gullies FOI Response</li> <li>• Lancashire County Council - Budget Consultation</li> <li>• Fylde Council waste management – query sufficient street bins</li> </ul>

<sup>1</sup> (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) regulation which permits remote meetings.

11.	<p><b>Internal Audit</b></p> <ul style="list-style-type: none"> <li>• To review and approve the Internal Audit Terms of Reference and suggested testing methodology.</li> <li>• To appoint the Internal Auditor.</li> </ul>
12.	<p><b>Amenity Cleansing Contract</b> To consider extension of the contract into Year 3. (1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022)</p>
13.	<p><b>Standing Orders</b> To review and approve the updated Standing Orders based on the NALC model.</p>
14.	<p><b>Asset Register</b> Previously deferred and now updated further - to approve the Parish Council asset register.</p>
15.	<p><b>Annual Assembly Meeting</b> To consider deferring the Annual Assembly meeting.</p>
16.	<p><b>Items for the Next Agenda (for information only)</b> Effectiveness of Internal Audit Controls Review Policy review of the Parish Council</p>
17.	<p><b>Date of Next Meeting</b> Thursday 11<sup>th</sup> February 2021</p>
<p><b>Public Participation</b> Members of the public are welcome to join the meeting. Requests for joining instructions along with any questions/comments should be forwarded to the Clerk for circulation to Council <b>at least 24 hours before</b> the meeting, i.e. comments should be with the clerk by 7.00pm the Wednesday before the meeting. Joining instructions will then be issued by the Clerk.</p>	