

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
NOTICE OF MEETING**

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to be held remotely¹ on Thursday 8th April 2021 7.00pm.

Jane Lingings

Jane Lingings, Clerk to Parish Council (3.4.21)

AGENDA

1.	Apologies for Absence To receive apologies for absence
2.	Declaration of Interests and Dispensations <ul style="list-style-type: none"> • To receive declarations of interest from Councillors on items on the agenda • To receive written requests for dispensations for disclosable pecuniary interests (if any) • To grant any requests for dispensation as appropriate
3.	Minutes of the Previous Meeting To resolve to approve as a correct record the Minutes of the Council Meeting held on the 11 th March 2021.
4.	Action Tracker To review the action tracker (for information only)
5.	Finance
i.	• To receive and approve the monthly bank reconciliation.
ii.	• To receive and approve the cumulative budget report.
iii.	• To authorise payments
iv.	• To acknowledge receipt of income
6.	Finance End of Year: 2020/21 To receive and approve:
i.	• End of Year Financial Report
ii.	• Expenditure Summary
7.	Preparation for End of Year Audit <ul style="list-style-type: none"> • To receive an update from the clerk on progress for Internal and External Audit arrangements
8.	Monthly Health and Safety Risk Assessment To discuss and consider additional risks to be documented on the risk register.
9.	Planning and Licensing To discuss and consider the following planning application and resolve any action required: <ul style="list-style-type: none"> • Nil at time of agenda To note planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker.
10.	Amenities/Maintenance/Environment To discuss and consider any issues and resolve actions required. <ul style="list-style-type: none"> • New Homes Grant Fund
11.	County & Borough Council To receive and consider any Parish issues and resolve any actions required.

¹ (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) regulation which permits remote meetings.

12.	Policy Review – Part 3
13.	Elswick Village Hall - Little Ecclestone PC Representative
14.	Remote meetings beyond 7 May 2021
15.	Items for the Next Agenda (for information only) Audit documentation
16.	Date of Next Meeting To be agreed – see item 14.
<p>Public Participation Members of the public are welcome to join the meeting. Requests for joining instructions along with any questions/comments should be forwarded to the Clerk for circulation to Council at least 24 hours before the meeting, i.e. comments should be with the clerk by 7.00pm the Wednesday before the meeting. Joining instructions will then be issued by the Clerk.</p>	