

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
NOTICE OF MEETING**

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be remotely¹ on Thursday 9th July 2020, 7.00pm

Jane Lingsings

Jane Lingsings, Clerk to Parish Council (6.7.20)

AGENDA

1.	<p>Apologies for Absence To receive apologies for absence</p>
2.	<p>Declaration of Interests and Dispensations</p> <ul style="list-style-type: none"> • To receive declarations of interest from Councillors on items on the agenda • To receive written requests for dispensations for disclosable pecuniary interests (if any) • To grant any requests for dispensation as appropriate
3.	<p>Minutes of the Previous Meeting To resolve to approve as a correct record the Minutes of the Council Meeting held on the 12th March 2020.</p>
4.	<p>Statutory Responsibilities To note the flexibilities permitted under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) and Government guidance under COVID19:</p> <ul style="list-style-type: none"> • Holding the annual meeting of the Parish Council on a day in May • Decision Making and Transparency • Holding Meetings Remotely
5.	<p>Calendar of Parish Council Meetings for 2020 2021 To approve the dates of the meetings</p> <ul style="list-style-type: none"> • No meeting in August 2020 • Thursday 10th September 2020 • Thursday 8th October 2020 • Thursday 12th November 2020 • No meeting in December 2020 • Thursday 14th January 2021 • Thursday 11th February 2021 • Thursday 11th March 2021 – 6.30pm prior to Annual Assembly meeting • Thursday 8th April 2021 • Thursday 13th May 2021 <p>Annual Assembly Meeting 11th March 2021</p>
6.	<p>Finance</p> <p>i. To receive and approve monthly bank reconciliation. ii. To authorise payments iii. To receive the cumulative budget monitoring report iv. To acknowledge receipt of income</p> <p>v. To note payments approved by email for April, May, June 2020. vi. To note monthly bank reconciliation approved by email for March, May, June 2020. vii. To note cumulative budget monitoring report approved by email for March, May, June 2020.</p>

¹ (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) regulation which permits remote meetings.

7.	<p>Audit: Internal Auditors Report To consider and approve the Internal Auditors Report and resolve any actions required.</p>
8. i. ii. iii. iv.	<p>Audit: Annual Return for the year ending 31st March 2019 To approve and authorise the Chairman and RFO to sign Section 1 (Annual Governance Statement) To approve and authorise the Chairman and RFO to sign Section 2 (Statement of Accounts) To action the Electors Rights to view annual return documentation. To approve the certificate of exemption</p>
9..	<p>Amenities/Maintenance/Environment To discuss and consider any issues and resolve actions required:</p> <ul style="list-style-type: none"> • New Planter Proposal - Cartford Corner
10.	<p>Planning and Licensing To discuss and consider the following planning application and resolve any action required:</p> <ul style="list-style-type: none"> • Nil at time of agenda <p>For information only - the following application which was received in-between meetings and has been actioned by the clerk using delegated powers (Ref 388/17) 20/0328 Hillside Farm, Well Lane, Little Eccleston with Larbreck, PR3 0XR Demolition of existing single storey rear extension and erection of two storey rear extension</p>
11.	<p>Date of Next Meeting</p> <ul style="list-style-type: none"> • Thursday 10th September 2020
<p>Public Participation Members of the public are welcome to observe the meeting. Requests for joining instructions along with any questions/comments should be forwarded to the Clerk for circulation to Council at least 24 hours before the meeting, i.e. comments should be with the clerk by 6.30pm Wednesday 8th July 2020. Joining instructions will then be issued by the Clerk.</p>	