

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
Minutes of the remote Parish Council Meeting, Thursday 12th November 2020, 7.00pm.

PRESENT: Cllr Bull, Cllr Stead (Chair) Cllr S Milton, Cllr Coleman, Cllr Smith
 IN ATTENDANCE: Jane Lingings (Clerk) Cllr P Hayhurst

Ref	No.	Item																																																																		
738/20	1.	Apologies for Absence Nil – note – Cllr Stead chaired the meeting due to IT technical issues experienced by Cllr Bull																																																																		
739/20	2.	Declaration of Interests Cllrs Bull & Milton declared pecuniary interest Agenda Item 5.																																																																		
740/20	3.	Minutes of the Previous Meeting It was resolved that the minutes of the previous meeting held on the 8 th October 2020 were ratified as an accurate record and will be signed by the Chairman via the clerk.																																																																		
741/20	4.	Action Tracker																																																																		
742/20	5.	<p>Finance</p> <p>It was resolved to approve the monthly bank reconciliation for October 2020.</p> <p>It was resolved to approve the cumulative budget report for November 2020.</p> <p>It was resolved to approve payments for November and December* 2020.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>12.11.20</td> <td>D Kirkham</td> <td>Website</td> <td style="text-align: right;">£13.00</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£ 13.00</td> </tr> <tr> <td>12.11.20</td> <td>Staff Costs</td> <td>Salaries/PAYE</td> <td style="text-align: right;">£ 374.81</td> <td style="text-align: right;">£ -</td> <td style="text-align: right;">£ 374.81</td> </tr> <tr> <td>12.11.20</td> <td>Jane Lingings</td> <td>Expenses</td> <td style="text-align: right;">£69.50</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£ 69.50</td> </tr> <tr> <td>12.11.20</td> <td>Mr S Milton</td> <td>Amenity Cleansing Contract</td> <td style="text-align: right;">£400.00</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£ 400.00</td> </tr> <tr> <td>12.11.20</td> <td>Mr P Bull</td> <td>Reimbursement BIB Plants</td> <td style="text-align: right;">£ 172.00</td> <td style="text-align: right;">-</td> <td style="text-align: right;">172.00</td> </tr> <tr> <td>12.11.20</td> <td>S Ball</td> <td>Reimbursement BIB Plants</td> <td style="text-align: right;">£ 46.25</td> <td></td> <td style="text-align: right;">46.25</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>10.12.20</td> <td>D Kirkham</td> <td>Website</td> <td style="text-align: right;">£13.00</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£ 13.00</td> </tr> <tr> <td>10.12.20</td> <td>Staff Costs</td> <td>Salaries/PAYE</td> <td style="text-align: right;">£ 374.81</td> <td style="text-align: right;">£ -</td> <td style="text-align: right;">£ 374.81</td> </tr> <tr> <td>10.12.20</td> <td>Mr S Milton</td> <td>Amenity Cleansing Contract</td> <td style="text-align: right;">£320.00</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£ 320.00</td> </tr> </tbody> </table> <p>* As the Parish Council does not meet in December, the validating second signature for December payments will not be added until the payment date.</p>	Date	Payee	Details	Net Amount	VAT	Gross Amount	12.11.20	D Kirkham	Website	£13.00	£0.00	£ 13.00	12.11.20	Staff Costs	Salaries/PAYE	£ 374.81	£ -	£ 374.81	12.11.20	Jane Lingings	Expenses	£69.50	£0.00	£ 69.50	12.11.20	Mr S Milton	Amenity Cleansing Contract	£400.00	£0.00	£ 400.00	12.11.20	Mr P Bull	Reimbursement BIB Plants	£ 172.00	-	172.00	12.11.20	S Ball	Reimbursement BIB Plants	£ 46.25		46.25	Date	Payee	Details	Net Amount	VAT	Gross Amount	10.12.20	D Kirkham	Website	£13.00	£0.00	£ 13.00	10.12.20	Staff Costs	Salaries/PAYE	£ 374.81	£ -	£ 374.81	10.12.20	Mr S Milton	Amenity Cleansing Contract	£320.00	£0.00	£ 320.00
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743/20	6.	2021/22 Budget The Parish Councillors discussed and considered the financial commitments of the Parish Council and future potential projects for 21/22 and made amendments to the first draft of the budget. It was resolved to increase the clerks hours by half an hour per week from November. A detailed confidential file note will be kept with the minutes. The budget will be finalised in preparation for setting the precept at the January meeting.																																																																		
744/20	7.	Monthly Health and Safety Risk Assessment It was noted that the painted road marking depicting “SLOW” on Blackpool Old Road, entering from the junction nearest to Great Eccleston, has faded. It was resolved that the clerk will request this is remarked through the appropriate channels. Blocked gullies are a regular issue for Little Eccleston, which are frequently reported to Lancashire County Council. It was resolved that the Clerk will request information from LCC under an FOI to ascertain if this policy is being adhered to.																																																																		
745/20	8.	Planning and Licensing The following planning application was discussed and considered by the Parish Council: <ul style="list-style-type: none"> • Application No. 20/0350 Larbreck Hill Farm, Garstang Road, Little Eccleston with Larbreck, PR3 0XS. Erection of agricultural workers dwelling. 																																																																		

Chairman Date

		<p>It was resolved that the Parish Council had no specific observations on this application</p> <p>The planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker were noted.</p>
746/20	9.	<p>Amenities/Maintenance/Environment</p> <p>Village Appearance Project – work continues on Cartford Corner which is nearing completion.</p>
747/20	10.	<p>County and Borough Council</p> <p>1. Cllr Hayhurst provided an update on the proposition for Local Government Reorganisation in Lancashire. Lancashire has a blend of two-tier councils and unitary authorities. There is the County Council, 12 district councils and two unitary authorities (Blackburn with Darwen and Blackpool). Together the 12 district councils and the two unitary authorities make up the geography of Lancashire. Lancashire County Council is proposing to create three new unitary councils:</p> <ul style="list-style-type: none"> • Northwest Lancashire (Blackpool, Fylde, Lancaster, Ribble Valley and Wyre) • Central Lancashire (Chorley, Preston, South Ribble and West Lancashire) • East Pennine Lancashire (Blackburn with Darwen, Burnley, Hyndburn, Pendle & Rossendale) <p>These proposals also include the Borough Councils and Wards Representatives being reduced from 51 to 40 Councillors. The 200+ Parish Councils in Lancashire would have an active role in this proposed new structure.</p> <p>These reorganisation proposals have been submitted to Government.</p> <p>2. A Parish Boundary review is planned for consultation during 2021.</p> <p>3. Singleton 20mph – SPIDs in Singleton have demonstrated the reduction in average speed from 37mph to 28mph. Data taken from two locations and in different density of traffic movements.</p>
748/20	11.	<p>Organisational Risk Assessment</p> <p>The Clerk had undertaken the annual review of the risk management plan. It was resolved that the plan be approved.</p>
749/20	12.	<p>Asset Register</p> <p>Deferred to January agenda</p>
750/20	13.	<p>Financial Regulations</p> <p>It was resolved to approve the updated Financial Regulations based on the NALC model.</p>
751/20	14.	<p>Parish Council Website</p> <p>The new Parish Council Website is now live and compliant with the accessibility requirements for public sector bodies.</p> <p>http://lewl.parishcouncil.net/</p> <p>It was noted that the developer has set internet traffic to redirected from the old site through to the new site for the time being.</p>
752/20	15.	<p>Items for the Next Agenda (for information only)</p> <ul style="list-style-type: none"> • 20/21 Budget Planning • Appointment of Internal Auditor • Internal Audit Terms of Reference Review • Asset register • 20mph Little Ecclestone
753/20	16.	<p>Date of Next Meeting</p> <p>No meeting in December</p> <p>Thursday 14th January 2021</p>
<p>Public Participation</p> <p>No members of the public joined the meeting.</p>		