

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
Minutes of the remote Parish Council Meeting, Thursday 8th October 2020, 7.00pm.

PRESENT: Cllr Bull (Chair), Cllr Stead, Cllr S Milton, Cllr Coleman, Cllr Smith
 IN ATTENDANCE: Jane Lingings (Clerk)

Ref	No.	Item																																																																																										
725/20	1.	Apologies for Absence Nil																																																																																										
726/20	2.	Declaration of Interests Cllrs Milton and Bull declared pecuniary interest Agenda Item 5																																																																																										
727/20	3.	Minutes of the Previous Meeting It was resolved that the minutes of the previous meeting held on the 10 th September 2020 were ratified as an accurate record and will be signed by the Chairman via the clerk.																																																																																										
728/20	4.	Action Tracker (for information only) The action tracker was reviewed and completed actions updated.																																																																																										
729/20	5. i. ii. iii.	<p>Finance It was resolved to approve the monthly bank reconciliation for September 2020. It was resolved to approve the cumulative budget report for September 2020. It was resolved to approve payments for October 2020.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>8.10.20</td> <td>D Kirkham</td> <td>Website</td> <td>£ 13.00</td> <td>£ -</td> <td>£ 13.00</td> </tr> <tr> <td>8.10.20</td> <td>Salaries/PAYE</td> <td>Staff Costs</td> <td>£ 374.81</td> <td>£ -</td> <td>£ 374.81</td> </tr> <tr> <td>8.10.20</td> <td>J Lingings</td> <td>Expenses for October</td> <td>£ 41.00</td> <td>£ -</td> <td>£ 41.00</td> </tr> <tr> <td>8.10.20</td> <td>Mr S Milton</td> <td>Amenity Cleansing Contract</td> <td>£ 320.00</td> <td>£ -</td> <td>£ 320.00</td> </tr> <tr> <td>8.10.20</td> <td>(Cheque total £840.00)</td> <td>Additional Duties mowing East End</td> <td>£ 20.00</td> <td>£ -</td> <td>£ 20.00</td> </tr> <tr> <td></td> <td></td> <td>Additional watering duties</td> <td>£ 500.00</td> <td>£ -</td> <td>£ 500.00</td> </tr> <tr> <td>8.10.20</td> <td>Mr J Coleman</td> <td>Cartford Planter: Path edge/grit/terram</td> <td>£ 24.53</td> <td>£ 4.91</td> <td>£ 29.44</td> </tr> <tr> <td></td> <td>(Cheque total £408.38)</td> <td>Corner Planter</td> <td>£ 280.08</td> <td>£ 56.02</td> <td>£ 336.10</td> </tr> <tr> <td></td> <td></td> <td>Limestone Chippings/flat top edging</td> <td>£ 24.90</td> <td>£ 4.98</td> <td>£ 29.88</td> </tr> <tr> <td></td> <td></td> <td>Path edging/terram</td> <td>£ 10.80</td> <td>£ 2.16</td> <td>£ 12.96</td> </tr> <tr> <td>8.10.20</td> <td>K Sudlow</td> <td>Reimbursement VIB Plants</td> <td>£ 29.90</td> <td>£ 5.98</td> <td>£ 35.88</td> </tr> <tr> <td></td> <td>(Cheque total £63.80)</td> <td>Reimbursement VIB Plants</td> <td>£ 27.92</td> <td>£ -</td> <td>£ 27.92</td> </tr> <tr> <td>8.10.20</td> <td>Mr P Bull</td> <td>Reimbursement "Zoom" membership</td> <td>£ 119.90</td> <td>£ 23.98</td> <td>£ 143.88</td> </tr> <tr> <td>8.10.20</td> <td>Envirocare Maintenance Solutions Ltd</td> <td>Open Spaces second payment</td> <td>£1,117.00</td> <td>£ 223.40</td> <td>£1,340.40</td> </tr> </tbody> </table>	Date	Payee	Details	Net Amount	VAT	Gross Amount	8.10.20	D Kirkham	Website	£ 13.00	£ -	£ 13.00	8.10.20	Salaries/PAYE	Staff Costs	£ 374.81	£ -	£ 374.81	8.10.20	J Lingings	Expenses for October	£ 41.00	£ -	£ 41.00	8.10.20	Mr S Milton	Amenity Cleansing Contract	£ 320.00	£ -	£ 320.00	8.10.20	(Cheque total £840.00)	Additional Duties mowing East End	£ 20.00	£ -	£ 20.00			Additional watering duties	£ 500.00	£ -	£ 500.00	8.10.20	Mr J Coleman	Cartford Planter: Path edge/grit/terram	£ 24.53	£ 4.91	£ 29.44		(Cheque total £408.38)	Corner Planter	£ 280.08	£ 56.02	£ 336.10			Limestone Chippings/flat top edging	£ 24.90	£ 4.98	£ 29.88			Path edging/terram	£ 10.80	£ 2.16	£ 12.96	8.10.20	K Sudlow	Reimbursement VIB Plants	£ 29.90	£ 5.98	£ 35.88		(Cheque total £63.80)	Reimbursement VIB Plants	£ 27.92	£ -	£ 27.92	8.10.20	Mr P Bull	Reimbursement "Zoom" membership	£ 119.90	£ 23.98	£ 143.88	8.10.20	Envirocare Maintenance Solutions Ltd	Open Spaces second payment	£1,117.00	£ 223.40	£1,340.40
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730/20	6.	<p>2021/22 Budget The Parish Councillors discussed and considered this years budget and the financial commitments of the Parish Council. Projects to be considered for 21/22 – defibrillator £2,000 including electrical work. The SPID signage will require further discussion. It was resolved that the clerk will firstly contact the Parish Council insurers for information on their stance should the Parish Council be able to trial a SPID from a neighbouring council in the first instance.</p> <p>The budget will be finalised in preparation for setting the precept at the January meeting.</p>																																																																																										
731/20	7.	Monthly Health and Safety Risk Assessment Nil noted.																																																																																										

Chairman Date

732/20	8.	<p>Planning and Licensing</p> <p>No planning applications had been submitted for consideration by the Parish Council.</p> <p>The planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker were noted.</p>
733/20	9.	<p>Amenities/Maintenance/Environment</p> <ul style="list-style-type: none"> • Open Space Contract Review: Year 2. It was resolved the Parish Council will proceed with the option to extend the Open Space contract for a further 12 months into Year 3, under the same terms and conditions and pricing as before. • Village Appearance Project: The Cartford Lane planter has been installed and is awaiting further planting. • Cartford Lane Parking Issues: a small number of local residents had raised concerns regarding the volume of non-residents parking on Cartford Lane, which is creating a significant impact for residents in trying to find parking near to their homes. The Councillors discussed this at length. It was resolved that whilst the Councillors recognised this problem and sympathised, parking issues are handled by Lancashire County Council. https://www.lancashire.gov.uk/roads-parking-and-travel/parking/report-a-parking-problem/ It was noted that all road users may park on the public highway as long as they do not contravene parking restrictions.
734/20	10.	<p>County & Borough Council</p> <p>Nil to note</p>
735/20	11.	<p>Financial Regulations</p> <p>Deferred to next meeting.</p>
736/20	12.	<p>Items for the Next Agenda (for information only)</p> <ul style="list-style-type: none"> • 20/21 Budget Planning • Financial Regulations
737/20	13.	<p>Date of Next Meeting</p> <ul style="list-style-type: none"> • Thursday 12th November 2020
<p>Public Participation</p> <p>No members of the public joined the meeting.</p>		