

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
Minutes of the remote Parish Council Meeting, Thursday 8th April 2021, 7.00pm.

PRESENT: Cllr Bull (Chair), Cllr Stead, Cllr S Milton, Cllr Coleman, Cllr Smith
 IN ATTENDANCE: J Lingings (Clerk), County Cllr Paul Hayhurst

Ref	No.	Item																																																						
799/21	1.	Apologies for Absence																																																						
800/21	2.	Declaration of Interests Cllr Milton declared pecuniary interest Agenda Item 5.																																																						
801/21	3.	Minutes of the Previous Meeting It was resolved that the minutes of the previous meeting held on the 11 th March 2021 were ratified as an accurate record and will be signed by the Chairman via the clerk.																																																						
802/21	4.	Action Tracker The action tracker was reviewed and completed actions updated.																																																						
803/21	5.	<p>Finance</p> <p>i. It was resolved to approve the monthly bank reconciliation for March 2021.</p> <p>ii. It was resolved to approve the cumulative budget report for April 2021.</p> <p>iii. It was resolved to approve payments for April 2021.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>8.4.21</td> <td>Staff costs</td> <td>Salaries/PAYE</td> <td>£ 406.02</td> <td>£0.00</td> <td>£ 406.02</td> </tr> <tr> <td>8.4.21</td> <td>J Lingings</td> <td>Expenses</td> <td>£38.10</td> <td>£0.00</td> <td>£ 38.10</td> </tr> <tr> <td>8.4.21</td> <td>Mr S Milton</td> <td>Amenity Cleansing Contract</td> <td>£320.00</td> <td>£0.00</td> <td>£ 320.00</td> </tr> <tr> <td>8.4.21</td> <td>Mr S Milton</td> <td>Flowers/Bedding</td> <td>35.46</td> <td>-</td> <td>35.46</td> </tr> <tr> <td>8.4.21</td> <td>Reimburse in bloom (135.08)</td> <td>Masonary Paint/Metal Paint</td> <td>41.67</td> <td>8.33</td> <td>50.00</td> </tr> <tr> <td></td> <td></td> <td>Woodstain</td> <td>12.19</td> <td>2.44</td> <td>14.63</td> </tr> <tr> <td></td> <td></td> <td>Compost</td> <td>8.33</td> <td>1.67</td> <td>10.00</td> </tr> <tr> <td></td> <td></td> <td>Buxus Tree</td> <td>20.83</td> <td>4.16</td> <td>24.99</td> </tr> </tbody> </table> <p>iv. Income received: Interest 0.24p</p>	Date	Payee	Details	Net Amount	VAT	Gross Amount	8.4.21	Staff costs	Salaries/PAYE	£ 406.02	£0.00	£ 406.02	8.4.21	J Lingings	Expenses	£38.10	£0.00	£ 38.10	8.4.21	Mr S Milton	Amenity Cleansing Contract	£320.00	£0.00	£ 320.00	8.4.21	Mr S Milton	Flowers/Bedding	35.46	-	35.46	8.4.21	Reimburse in bloom (135.08)	Masonary Paint/Metal Paint	41.67	8.33	50.00			Woodstain	12.19	2.44	14.63			Compost	8.33	1.67	10.00			Buxus Tree	20.83	4.16	24.99
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804/21	6.	<p>Finance End of Year: 2020/21</p> <p>It was resolved to approve the following:</p> <ul style="list-style-type: none"> • End of Year Financial Report • Expenditure Summary 																																																						
805/21	7.	<p>Preparation for End of Year Audit</p> <p>Update from the Clerk - all documentation is now with the internal auditor with the plan to receive the internal auditors report for the 6th May meeting.</p>																																																						
806/21	8.	<p>Monthly Health and Safety Risk Assessment</p> <p>It was resolved that the clerk will report the muddy road conditions on the A586 near Larbreck.</p>																																																						
807/21	9.	<p>Planning and Licensing</p> <p>For information only - the following application which was received in-between meetings and has been actioned by the clerk using delegated powers (Ref 388/17)</p> <ul style="list-style-type: none"> • Junction at Garstang Road, Windy Harbour Road, Little Eccleston with Larbreck, FY6 8ND Prior approval for installation of a 20-metre-high telecommunications monopole <p>The planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker were noted.</p>																																																						

808/21	10.	<p>Amenities/Maintenance/Environment Cllr Milton joined the meeting.</p> <ul style="list-style-type: none"> • New Homes Grant Fund – the clerk has provided an end of year report to Fylde Borough Council for the 20/21 grant. The clerk has applied for the 21/22 New Homes Grant Fund and is awaiting a response. • Amenity Cleansing – it was resolved that the clerk will request an increase in the amenity cleansing grant from Fylde Borough Council. • Felling of trees – it was resolved that the clerk will request that the Tree Officer at Fylde Borough Council ensures that a recent felling of trees in the local area has not included any of the TPO trees. • Village Improvements – the planter at Cartford Lane is almost complete. Cllr Coleman will be undertaking further work on the Community Board. Well Lane area near the notice board will be considered for improvement work.
809/21	11.	<p>County and Borough Council Update from Cllr Hayhurst – the Boundary Commission has accepted in full the proposals from Fylde Council members to reduce the size of Fylde Council from 51 to 37 councillors and to streamline the committee system. This resulted in a new pattern of wards being developed for the Fylde with a 10-week consultation on the proposals which expired on 5th April 2021. The Boundary Commission will now review all comments submitted by residents, Councillors and Parish Councils. The final recommendations will be published on 30.11.21. Cllr Hayhurst left the meeting.</p>
810/21	12.	<p>Policy Review – Part 3 The Clerk and Cllr Stead had reviewed and where necessary developed new policies/internal protocols for the Council. The remaining policies were circulated prior to the meeting for comments. It was resolved to approve the following new/reviewed policies:</p> <ul style="list-style-type: none"> • Management of Records • Privacy Policy • Public Participation • Grant Awarding Policy
811/21	13.	<p>Elswick Village Hall - Little Eccleston PC Representative It was resolved that the Chair of the Parish Council would be the representative for Elswick Village Hall.</p>
812/21	14.	<p>Remote meetings beyond 7 May 2021 The clerk provided the following update: The regulations that allow local authorities to hold meetings remotely apply to local authority meetings that are required to be held, or held, before 7 May 2021. This means that, without any further action from the government, all local authorities including parish councils must return to face-to-face meetings from 7 May. NALC is working with a number of national bodies to press the government to extend these regulations beyond this date and will continue to stress the urgency and importance of this issue. However, at this time government has no plans to extend these regulations and so councils should start preparing for the real possibility of face-to-face meetings from May. NALC's position remains that all local councils should continue to meet remotely while the regulations are in force.</p> <p>As the Parish Council, at this moment in time, would not be permitted to hold meetings remotely after 7th May 2021, it was resolved to change the date of the May meeting to Thursday 6th May 2021. A decision on whether to cancel the June meeting will be made nearer the time, as this would fall before Step 4 of the government roadmap date 21st June. The clerk will continue to keep Councillors informed of any legislative change with regard to remote meetings and will contact The Village Centre to discuss possible room arrangements for July, if government legislation permits.</p>
813/21	13.	<p>Items for the Next Agenda (for information only) Audit Documentation</p>
814/21	14.	<p>Date of Next Meeting Thursday 6th May 2021 Please note that notification of Zoom meetings will be sent during the day of the next meeting.</p>
<p>Public Participation No members of the public joined the meeting.</p>		