

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
Minutes of the remote Parish Council Meeting, Thursday 14th January 2021, 7.00pm.

PRESENT: Cllr Bull (Chair), Cllr Stead, Cllr S Milton, Cllr Coleman, Cllr Smith
 IN ATTENDANCE: Jane Lingings (Clerk)

Ref	No.	Item																																																
754/21	1.	Apologies for Absence Nil																																																
755/21	2.	Declaration of Interests Cllrs Coleman & Milton declared pecuniary interest Agenda Item 5. Cllr Milton declared a pecuniary interest in Agenda Item 15.																																																
756/21	3.	Minutes of the Previous Meeting It was resolved that the minutes of the previous meeting held on the 12 th November 2020 were ratified as an accurate record and will be signed by the Chairman via the clerk.																																																
757/21	4.	Action Tracker The action tracker was reviewed and completed actions updated.																																																
758/21	5.	<p>Finance</p> <p>i. It was resolved to approve the monthly bank reconciliation for November and December 2020.</p> <p>ii. It was resolved to approve the cumulative budget report for December 2020.</p> <p>iii. It was resolved to approve payments for January 2021.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>14.1.21</td> <td>Salary/PAYE</td> <td>Staff costs</td> <td style="text-align: right;">£470.86</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£470.86</td> </tr> <tr> <td>14.1.21</td> <td>J Lingings</td> <td>Expenses (December and January)</td> <td style="text-align: right;">£80.60</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£80.60</td> </tr> <tr> <td>14.1.21</td> <td>Mr S Milton</td> <td>Amenity Cleansing Contract</td> <td style="text-align: right;">£320.00</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£320.00</td> </tr> <tr> <td>14.1.21</td> <td>Mr J Coleman</td> <td>Village Improvement - postcrete</td> <td style="text-align: right;">£3.96</td> <td style="text-align: right;">£0.79</td> <td style="text-align: right;">£4.75</td> </tr> <tr> <td>" "</td> <td>(Cheque total £91.33)</td> <td>Ocean pebbles</td> <td style="text-align: right;">£27.75</td> <td style="text-align: right;">£5.55</td> <td style="text-align: right;">£33.30</td> </tr> <tr> <td>" "</td> <td></td> <td>Ocean pebbles</td> <td style="text-align: right;">£44.40</td> <td style="text-align: right;">£8.88</td> <td style="text-align: right;">£53.28</td> </tr> <tr> <td>14.1.21</td> <td>The Royal Horticultural Society</td> <td>RHS Group Insurance (in bloom)</td> <td style="text-align: right;">£90.00</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£90.00</td> </tr> </tbody> </table> <p>iv. Income received: 0.24p</p>	Date	Payee	Details	Net Amount	VAT	Gross Amount	14.1.21	Salary/PAYE	Staff costs	£470.86	£0.00	£470.86	14.1.21	J Lingings	Expenses (December and January)	£80.60	£0.00	£80.60	14.1.21	Mr S Milton	Amenity Cleansing Contract	£320.00	£0.00	£320.00	14.1.21	Mr J Coleman	Village Improvement - postcrete	£3.96	£0.79	£4.75	" "	(Cheque total £91.33)	Ocean pebbles	£27.75	£5.55	£33.30	" "		Ocean pebbles	£44.40	£8.88	£53.28	14.1.21	The Royal Horticultural Society	RHS Group Insurance (in bloom)	£90.00	£0.00	£90.00
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759/21	6.	2021/22 Budget Following budget discussion from previous meetings, it was resolved that the total funding precept requirement would be £14100.00 . The clerk will inform Fylde Borough Council.																																																
760/21	7.	Monthly Health and Safety Risk Assessment Nil reported																																																
761/21	8.	<p>Planning and Licensing</p> <p>The following planning application was discussed and considered by the Parish Council:</p> <ul style="list-style-type: none"> • 20/0954 Land adjacent Larbreck Farmhouse, Well Lane, Little Eccleston with Larbreck, PR3 0XR Construction of two new agricultural tracks across fields to the northwest and northeast of Larbreck Farmhouse. <p>It was resolved that the Parish Council had no specific observations on this application</p> <p>The planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker were noted.</p>																																																
762/21	9.	Amenities/Maintenance/Environment Village Appearance Project – nil to report																																																

Chairman Date

763/21	10.	<p>County and Borough Council</p> <ul style="list-style-type: none"> LCC Gullies FOI Response – the contents of the freedom of information response were noted. The District Parish Liaison Committee will be discussing the issue of gully maintenance at their next meeting and will be responding to LCC as a collective. It was resolved that the clerk would request additional information regarding dates of visits. Lancashire County Council – Budget Consultation – it was resolved that the Parish Council had no comment to make. Fylde Council Waste Management – query sufficient street bins. The Parish Council agreed there were sufficient lamp post mounted waste bins, which are the responsibility of the Parish Council. The street bins ie not lamp post mounted are the responsibility of Fylde Council Waste Management, and any queries regarding these should be directed to Fylde Council.
764/21	11.	<p>Internal Audit</p> <ul style="list-style-type: none"> It was resolved to approve the Internal Audit Terms of Reference and suggested testing methodology. It was resolved to appoint Jan Finch as the Internal Auditor.
765/21	12.	<p>Standing Orders</p> <p>It was resolved that the Parish Council approved and adopted the new Standing Orders.</p>
766/21	13.	<p>Asset Register</p> <p>The Clerk had undertaken the annual review of the Asset Register and added amendments discussed at the November meeting and it was resolved that register be approved.</p>
767/21	14.	<p>Annual Assembly Meeting</p> <p>It was resolved to defer the Annual Assembly Meeting of the Parish and await further guidance.</p>
768/21	15.	<p>Amenity Cleansing Contract</p> <p>Cllr Sandra Milton left the meeting.</p> <p>Following consideration, it was resolved to extend the contract into Year 3 (1st April 2021 – 31st March 2022), as per the terms of the contract. The clerk will write to the contractor.</p>
769/21	16.	<p>Items for the Next Agenda (for information only)</p> <ul style="list-style-type: none"> Effectiveness of Internal Audit Controls Review Policy review of the Parish Council
770/21	17.	<p>Date of Next Meeting</p> <p>Thursday 11th February 2021</p> <p>Please note that notification of Zoom meetings will be sent during the day of the next meeting.</p>
<p>Public Participation</p> <p>No members of the public joined the meeting.</p>		