

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
Minutes of the Parish Council Meeting, Thursday 11th November 2021, 7.00pm.
Great Eccleston Village Centre, Activities Room

PRESENT: Cllr Bull (Chair), Cllr Stead, Cllr S Milton, Cllr Smith, Cllr Coleman
 IN ATTENDANCE: Jane Lingings (Clerk)

Public Participation																																																														
No members of the public attended.																																																														
Ref	No.	Item																																																												
854/21	1.	Apologies for Absence County Councillor John Singleton																																																												
855/21	2.	Declaration of Interests Cllr Milton declared a pecuniary interest in Agenda Item 6.																																																												
856/21	3.	Minutes of the Previous Meeting It was resolved that the minutes of the previous meeting held on the 14 th October 2021 were ratified as an accurate record and were signed by the Chairman.																																																												
857/21	4.	Action Tracker (for information only) The action tracker was reviewed and completed actions updated.																																																												
858/21	6.	<p>Finance</p> <p>i. It was resolved to approve the monthly bank reconciliation for October 2021.</p> <p>ii. It was resolved to approve the cumulative budget report for November 2021.</p> <p>iii. It was resolved to approve payments for November & December 2021*.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>11.11.21</td> <td>Salaries/PAYE</td> <td>Staff Costs</td> <td>£406.02</td> <td>£0.00</td> <td>£406.02</td> </tr> <tr> <td>11.11.21</td> <td>J Lingings</td> <td>Expenses</td> <td>£61.16</td> <td>£2.83</td> <td>£63.99</td> </tr> <tr> <td>11.11.21</td> <td>Mr S Milton</td> <td>Amenity Cleansing Contract</td> <td>£400.00</td> <td>£0.00</td> <td>£400.00</td> </tr> <tr> <td>11.11.21</td> <td>Cutts Lane Nurseries Ltd</td> <td>Winter planting</td> <td>£50.00</td> <td>£10.00</td> <td>£ 60.00</td> </tr> <tr> <td>11.11.21</td> <td>S Ball</td> <td>In bloom reimbursement</td> <td>£ 14.70</td> <td>£0.00</td> <td>£ 14.70</td> </tr> <tr> <td></td> <td>(Chq total £35.00)</td> <td>" " "</td> <td>£ 20.30</td> <td>£0.00</td> <td>£ 20.30</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>9.12.21</td> <td>Salaries/PAYE</td> <td>Staff Costs</td> <td>£406.02</td> <td>£0.00</td> <td>£406.02</td> </tr> <tr> <td>9.12.21</td> <td>Mr S Milton</td> <td>Amenity Cleansing Contract</td> <td>£320.00</td> <td>£0.00</td> <td>£320.00</td> </tr> </tbody> </table> <p>* As the Parish Council does not meet in December, the validating second signature for December payments will not be added until the payment date.</p> <p>iv. Income received: nil</p>	Date	Payee	Details	Net Amount	VAT	Gross Amount	11.11.21	Salaries/PAYE	Staff Costs	£406.02	£0.00	£406.02	11.11.21	J Lingings	Expenses	£61.16	£2.83	£63.99	11.11.21	Mr S Milton	Amenity Cleansing Contract	£400.00	£0.00	£400.00	11.11.21	Cutts Lane Nurseries Ltd	Winter planting	£50.00	£10.00	£ 60.00	11.11.21	S Ball	In bloom reimbursement	£ 14.70	£0.00	£ 14.70		(Chq total £35.00)	" " "	£ 20.30	£0.00	£ 20.30	Date	Payee	Details	Net Amount	VAT	Gross Amount	9.12.21	Salaries/PAYE	Staff Costs	£406.02	£0.00	£406.02	9.12.21	Mr S Milton	Amenity Cleansing Contract	£320.00	£0.00	£320.00
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859/21	7.	<p>2022/23 Budget</p> <p>The Parish Councillors discussed and considered the financial commitments of the Parish Council and future potential projects for 22/23 and made amendments to the first draft of the budget. As part of financial planning the follow were resolved:</p> <ul style="list-style-type: none"> • The clerk to enrol for the FILCA course £120+VAT • Professional binding folders to store the historical minutes to be purchased £120. • Any spend above £500 in regard to the “in bloom” budget would need to come to the Council for prior approval. Any volunteer spend re the “in bloom” budget is agreed prior to spend by Cllrs Bull and Milton. <p>The budget will be finalised in preparation for setting the precept at the January meeting</p>																																																												

Chairman Date

860/21	8.	<p>Monthly Health and Safety Risk Assessment Nil noted</p>
861/21	9.	<p>Planning and Licensing The following application was discussed and considered:</p> <ul style="list-style-type: none"> • 21/0991 8 Cartford Close, Little Eccleston with Larbreck, PR3 0ZP Single storey rear extension, construction of rear dormer and cladding of external walls of existing dwelling and proposed extension in render <p>It was resolved that the Council have no specific observations to make upon the proposal.</p> <p>The planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker were noted.</p>
862/21	10.	<p>Amenities/Maintenance/Environment</p> <p>Village Appearance Project: work continues plus winter planting schemes.</p> <p>Grassed area falling within the boundary of Great Eccleston Parish Council. As per min ref 849/21, Great Eccleston Parish Council have agreed for Little Eccleston with Larbreck Parish Council to maintain the mowing of this area subject to a Memorandum of Understanding, but the land remains under the jurisdiction of Great Eccleston Parish Council. It was resolved the clerk will forward an MOU as requested.</p>
863/22	11.	<p>County & Borough Council</p> <ul style="list-style-type: none"> • <u>Boundary Commission Warding</u>: further to minute ref 851/22, FBC have confirmed that the Parish Councils request to include part of Great Eccleston parish, which lies within the borough of Wyre, be included in the boundaries of Little Eccleston with Larbreck is outside the scope of a community governance review. A community governance review can only deal with boundaries between parishes within the borough. It does not have the legal ability to amend boundaries between different districts, for example the boundary between Fylde and Wyre, so will not be able to consider the adjustment the Parish Council have put forward. <p>FBC has advised that boundary reviews between different districts are conducted by the Local Government Boundary Commission as principal area boundary reviews. These are complex and would require agreement from all local authorities affected.</p> <p>It was resolved that Cllr Coleman supported by the Clerk will look into the process of this in more details.</p> <ul style="list-style-type: none"> • <u>Bus Service No. 42</u>: further to minute ref 851/22. LCC have informed the Parish Council that they will be developing a Bus Service Improvement Plan (BSIP) aimed at generally improving all aspects of bus travel which will be submitted to the Department for Transport. (DfT). There will then be a consultation with all stakeholders before the end of the year once LCC have been advised by the DfT the level of funding the county council has been allocated. There are a number of aspirations within the BSIPs, including the restoration of a number of evening services on the county's core bus routes as part of the proposals to improve overall access to bus services within the county. <p>LCC is unable to introduce an evening bus service at this immediate time, but the extended times of operation on Service 42 is within LCCs aims.</p> <ul style="list-style-type: none"> • <u>FBC S106 Funding</u>: Further to min ref 851/22, FBC have provided the Parish Council with a detailed summary of how FBC is able to legally secure contributions through a S106 agreement and how the money must be spent, in this case to support the provision of affordable housing. There is no legal opportunity to allocate money that has been gathered via a s106 agreement for one purpose (such as affordable housing), to be spent on another (such as public realm enhancements) <p>In summary, the Parish Councils request to ring fence S106 funding for public realm projects has been declined as it would put FBC in conflict with the terms of the S106 agreement that it is party to. It is possible that future residential developments could contribute to public realm improvements in the village, however, the Parish Council</p>

		<p>would need to present a detailed case at the time the application was under consideration to define why the funding for public realm works would be essential in order for this to be considered.</p> <ul style="list-style-type: none"> Cartford Lane 20mph: Further to Cllr J Singletons request for this speed restriction to be reconsidered, the District Lead Officer for Highways and Transport, LCC, has confirmed that the request for a 20-mph speed limit on Cartford Lane cannot be supported. There are only three specific circumstances under which LCC will consider a 20-mph limit: <ol style="list-style-type: none"> Newly constructed residential roads New shared spaces / surfaces with traffic calming measures Locations where there is an ongoing safety concern supported by the collision record and 20mph is implemented along with supporting traffic calming measures to assist with self-enforcement. <p>LCC confirm that 1 and 2 do not apply here. With regard to number 3, there are two collisions recorded here in the last five years, however, neither had speed as a causal factor. This means LCC cannot justify lowering the limit.</p> Alan Cox, Road Safety, LCC had forwarded a report to Cllr Bull following the site visit carried out in June to consider suitable areas for SpID signs. The Council considered this report but agreed that the proposed site would not be suitable, and it was resolved therefore that the Parish Council would not commit funding to a SpID sign. The clerk will inform Alan Cox.
864/21	12.	<p>Organisational Risk Assessment The Clerk had undertaken the annual review of the risk management plan. It was resolved that the assessment be approved.</p>
865/21	13.	<p>Asset Register The Clerk had undertaken the annual review of the Asset Register and it was resolved that register be approved.</p>
866/21	14.	<p>Parish Council Website It was resolved to recommission the website with another contractor due to ongoing issues with the current developer. Netwise has been recommended and specialises in parish council websites. The clerk will instruct Netwise to proceed with developing a new site with the premium package of £599 set up fee and £300 per annum hosting fees fee. It was further resolved, the clerk will give notice to the existing contractor at the appropriate time.</p>
867/21	15.	<p>Items for the Next Agenda (for information only) 20/21 Budget Planning Appointment of Internal Auditor Internal Audit Terms of Reference Review</p>
868/21	16.	<p>Date of Next Meeting Thursday 13th January 2022</p>