

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL**  
**Minutes of the Parish Council Meeting, Thursday 14<sup>th</sup> October 2021, 7.00pm.**  
**Great Eccleston Village Centre, Activities Room**

PRESENT: Cllr Bull (Chair), Cllr Stead, Cllr S Milton, Cllr Smith, Cllr Coleman  
 IN ATTENDANCE: Jane Lingings (Clerk)  
 County Councillor John Singleton  
 Fylde Borough Councillor Paul Hayhurst

**Public Participation**

No members of the public attended.

Ref	No.	Item																																																						
843/21	1.	<b>Apologies for Absence</b>																																																						
843/21	2.	<b>Declaration of Interests</b> Cllrs Milton declared a pecuniary interest in Agenda Item 5.																																																						
844/21	3.	<b>Minutes of the Previous Meeting</b> <b>It was resolved</b> that the minutes of the previous meeting held on the 9 <sup>th</sup> September 2021 were ratified as an accurate record and were signed by the Chairman.																																																						
845/21	4.	<b>Action Tracker (for information only)</b> The action tracker was reviewed and completed actions updated.																																																						
846/21	5.	<p><b>Finance</b></p> <p>i. <b>It was resolved</b> to approve the monthly bank reconciliation for September 2021.</p> <p>ii. <b>It was resolved</b> to approve the cumulative budget report for October 2021.</p> <p>iii. <b>It was resolved</b> to approve payments for October 2021.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Details</th> <th>Net Amount</th> <th>VAT</th> <th>Gross Amount</th> </tr> </thead> <tbody> <tr> <td>14.10.21</td> <td>Salaries/PAYE</td> <td>Staff costs</td> <td>£406.02</td> <td>£0.00</td> <td>£406.02</td> </tr> <tr> <td>14.10.21</td> <td>J Lingings</td> <td>Expenses</td> <td>£39.50</td> <td>£0.00</td> <td>£39.50</td> </tr> <tr> <td>14.10.21</td> <td>Mr S Milton</td> <td>Amenity Cleansing Contract</td> <td>£320.00</td> <td>£0.00</td> <td>£320.00</td> </tr> <tr> <td></td> <td>(Cheque Total = 871.99)</td> <td>Watering - additional duties</td> <td>£ 500.00</td> <td>£ -</td> <td>£ 500.00</td> </tr> <tr> <td></td> <td></td> <td>Reimbursement for sundries</td> <td>£ 51.99</td> <td>£ -</td> <td>£ 51.99</td> </tr> <tr> <td>14.10.21</td> <td>Envirocare Maintenance Solutions Ltd</td> <td>Open Spaces Contract</td> <td>£1,117.00</td> <td>£ 223.40</td> <td>£ 1,340.40</td> </tr> <tr> <td>14.10.21</td> <td>Lancashire County Council</td> <td>Contribution to Bus Shelter</td> <td>£ 2,000.00</td> <td>£ 400.00</td> <td>£ 2,400.00</td> </tr> <tr> <td>14.10.21</td> <td>Cutts Lane Nurseries Ltd</td> <td>Winter planting</td> <td>£ 188.33</td> <td>£ 37.67</td> <td>£ 226.00</td> </tr> </tbody> </table> <p>iv. Income received: 0.24p interest</p>	Date	Payee	Details	Net Amount	VAT	Gross Amount	14.10.21	Salaries/PAYE	Staff costs	£406.02	£0.00	£406.02	14.10.21	J Lingings	Expenses	£39.50	£0.00	£39.50	14.10.21	Mr S Milton	Amenity Cleansing Contract	£320.00	£0.00	£320.00		(Cheque Total = 871.99)	Watering - additional duties	£ 500.00	£ -	£ 500.00			Reimbursement for sundries	£ 51.99	£ -	£ 51.99	14.10.21	Envirocare Maintenance Solutions Ltd	Open Spaces Contract	£1,117.00	£ 223.40	£ 1,340.40	14.10.21	Lancashire County Council	Contribution to Bus Shelter	£ 2,000.00	£ 400.00	£ 2,400.00	14.10.21	Cutts Lane Nurseries Ltd	Winter planting	£ 188.33	£ 37.67	£ 226.00
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847/21	6	<b>Monthly Health and Safety Risk Assessment</b> Nil noted																																																						
848/21	7.	<p><b>Planning and Licensing</b></p> <p>The following application was discussed and considered:</p> <ul style="list-style-type: none"> <li>• 21/0877: Hillside Farm, Well Lane, Little Eccleston with Larbreck, PR3 0XR. Demolition of single storey rear outbuilding and erection of two storey and single storey rear extension.</li> </ul> <p><b>It was resolved</b> that the Parish Council had no observations to make on this application.</p> <p>The planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker were noted.</p>																																																						

Chairman ..... Date .....

849/21	8.	<p><b>Open Space Contract Year 3 (Final Year)</b> As per min ref 838/21, the clerk wrote to the contractor to offer a final additional year on the contract under the same terms, however the contractor was unable to accept. Under these circumstances as per the financial regulations, the Clerk will strive to obtain three quotations.</p> <p>Within the reviewed contract Section 2, Item E was discussed in detail as one area falls within the boundary of Great Eccleston Parish Council. <b>It was resolved</b> that the clerk would write to Great Eccleston Parish Council to request a further Memorandum of Understanding in that Little Eccleston Parish Council are permitted to mow this area, but the land remains under the jurisdiction of Great Eccleston Parish Council.</p> <p><b>It was resolved</b> that this section of land will be inserted into the renewed Open Spaces contract as an itemised item, but will be removed if permission to mow is not granted.</p> <p><b>It was resolved</b> to accept the amendments made to the contract by Cllrs Bull and Stead, and the updated contract documents will be issued for quotations by the clerk, to be considered at the January meeting.</p>
850/21	9.	<p><b>Amenities/Maintenance/Environment</b></p> <ul style="list-style-type: none"> <li>• New Bus Shelter (A586 travelling to Garstang): <b>it was resolved</b> to contribute £2400.00 (inc VAT) to LCC who will now commence with the order and works required.</li> <li>• Land at Maltkiln Grove: As per minute ref 839/22, Great Eccleston Parish Council have confirmed that this has been discussed earlier in the year and it was agreed that the responsibility of maintenance remains with the residents of Maltkiln Grove.</li> </ul> <p>The Clerk had sought advice from LALC on behalf of the Council, who had urged caution on this matter, as currently the land sits in the main within the boundary of Great Eccleston, is privately owned and the Council has no permissions to maintain.</p> <p>With the above advice and information from Great Eccleston Parish Council noted, <b>it was resolved</b> that in the first instance the clerk will write to Fox Brothers to request permissions to maintain the land. If permissions are granted this will be rediscussed by the Councillors.</p> <p><b>It was further resolved</b> that for the time being, this land will be included within the open spaces contract as a separate item, which will be removed if permissions are not granted. As noted above, this will be rediscussed if granted.</p> <ul style="list-style-type: none"> <li>• Defibrillator: costings from LCC have been received which include the following: <ul style="list-style-type: none"> <li>○ 15m in carriageway- £185 per meter- £2775</li> <li>○ New connection in carriageway -£1500</li> <li>○ T.M. road closure- £4000 – that’s all permits and advance warning signs 7 days before road closure.</li> </ul> </li> </ul> <p><b>It was resolved</b> that these costs were not financially viable, and therefore not an option.</p> <p><b>It was resolved</b> that Cllr Bull would discuss two alternative sites with business owners before a final decision can be made on the defibrillator.</p> <p>Due to the issues noted above it was agreed that the purchase would be put on hold until such a time as a suitable site can be agreed.</p> <ul style="list-style-type: none"> <li>• Bug Hotel paving – Cllr Coleman provided a sample of Geotech for this area. <b>It was resolved</b> to install with a budget of £500.00.</li> </ul>
851/22	10.	<p><b>County &amp; Borough Council</b></p> <ul style="list-style-type: none"> <li>• The results of the Boundary Commission Warding recommendations should be issued in November. <b>It was resolved</b> that the clerk will write to the Chief Executive at Fylde Borough Council to request that when the next boundary review is undertaken that the section of Little Eccleston next to the A586 is included within Little Eccleston Parish Councils boundary. Cllr Bull will detail this area on a map and forward to the clerk for inclusion with the letter.</li> </ul>

		<ul style="list-style-type: none"> <li>• Cllr Hayhurst noted that Lancashire County Council has been successful in securing additional funding for its supported bus services from the Department of Transport's 'A better deal for bus users'. This funding was made available to improve current supported bus services and/or restore lost services where needed. <b>It was resolved</b> that the clerk will write LCC to request that the No 42 night service is restored.</li> <li>• FBC S106 Funding, Agreement ref: 13/0386 Land South of Cartford Lane, Little Eccleston: the clerk has requested further details of funding which was received from new builds in Little Eccleston. The clerk will report back to the council when full details have been disclosed. <b>It was resolved</b> that if there is any unallocated funding, the clerk will request this is ringfenced for the Parish Council under Public Realm.</li> <li>• Parish and Town Council Conference: Saturday 13<sup>th</sup> November 2021: the clerk will forward to Cllr Stead.</li> <li>• LCC will be holding a Commissioning Meeting, at which Cllr J Singleton will raise the issue of resurfacing Blackpool Old Road.</li> </ul>
852/21	11.	<b>Items for the Next Agenda (for information only)</b> <ul style="list-style-type: none"> <li>• Asset Register</li> <li>• Risk Register</li> <li>• Co-option Application</li> </ul>
853/21	13.	<b>Date of Next Meeting</b> Thursday 11 <sup>th</sup> November 2021