

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
MINUTES OF THE MEETING**

Thursday 10th February 2022, 7.00pm at Great Eccleston Village Centre, Activities Room.

PRESENT: Cllr P Bull (Chair)
Cllr G Stead (Vice Chair)
Cllr N Smith
Cllr J Coleman
Cllr S Milton
Cllr A M Bull

IN ATTENDANCE: Jane Lingings (Clerk)
FBC Cllr P Hayhurst
LCC Cllr J Singleton

Public Participation

One member of the public attended.

885/22 1. **Apologies for Absence**

Nil

Note for minutes – Cllr J Singleton provided an update as per Agenda Item 9 at this part of the meeting and then had to leave the meeting.

886/22 2. **Declaration of Interests and Dispensations**

Cllrs Bull & Milton Agenda Item 5iii.

887/22 3. **Minutes of the Previous Meeting**

It was resolved to approve the minutes of the meeting 13th January 2022 as an accurate record and were signed by the Chair.

888/22 4. **Action Tracker**

The action tracker of previous decisions of the council was noted and updated.

889/22 5. **Finance**

It was resolved to approve the monthly bank reconciliation.

It was resolved to approve the cumulative budget report.

It was resolved to approve payments as below:

Payee	Details	Net	VAT	Gross
Salaries/PAYE	Staff costs	406.02	0	406.02
J Lingings	Admin Reimburse	39.70	0	38.90
Mr S Milton	Amenity Cleansing	320.00	0	320.00
Lancashire Best Kept Village	Competition cost	25.00	0	25.00
Mr S Milton	Consumables	42.32	0	42.32
Mr P Bull	Tree pruning	375.00	0	375.00
Great Eccleston Village Centre Ltd	Room Hire	20.00	0	20.00

Income received: Nil

890/22 6. **Monthly Health and Safety Risk Assessment**

Two streetlamps on Cartford Lane previously reported in November and December, but no action taken. These lamps have been reported again as a matter of urgency.

891/22 7. **Planning and Licensing**

The following applications were discussed and considered:

- 22/0086 Kirkham in the Fields House, Fleetwood Road, Greenhalgh with Thistleton, FY6 8NE
Two and single storey rear extensions and single storey side extension

It was resolved that the Parish Council had no comment on this application.

The planning action tracker was noted.

892/22 8. **Amenities/Maintenance/Environment**

- In Bloom Working Group Terms of Reference (TORS)– **It was resolved** to approve the In Bloom working group TORS.
- Queens Jubilee – the Parish Council has an earmarked reserve for a variety of village improvement projects. A bespoke stone planter in celebration of the Queens Jubilee, which also marks the entrance to the village was agreed, however, the clerk and Cllr Hayhurst advised the council that permission would be required from LCC before this permanent structure could be commenced. **It was resolved** that the clerk will contact LCC with initial drawings to request permission in principle in the first instance.
- Projects - Bug Hotel / Cartford Corner / West End – existing paving in these areas requires modification. **It was resolved** that the Clerk in consultation with Cllrs Bull and Coleman would agree quotations as per the financial regulations up to a budget of £1000.00.
- Britain in Bloom Meeting – despite COVID restrictions halting some of the groups activities, ideas continue to flow. With the newly adopted TORS, it is anticipated that the range of community activities will increase. Caring for the planting across the village will in turn require increased volunteers and it is hoped that the next meeting will attract additional volunteers to this friendly community group. Tasks vary from basic gardening, maintenance, pruning, weeding etc. Cllr P Bull, Chairman of the In Bloom group noted that volunteers are not expected to be available for every activity.
- Waste Bins – the Parish Council have been advised by FBC that there have been ongoing complaints regarding the siting of the large litter bin, which has been housed at various places including near the Cartford Bridge/canal and is now on Cartford Close. **It was resolved** that Cllr Hayhurst will liaise with FBC to request the removal of the large bin and another solution near the canal. **It was further resolved** that Cllr Bull will confirm formally the permissions discussed with the Toll Bridge company regarding bin siting.
- Defibrillator – Cllr P Bull met with the owner of Hurstlea Caravan Park to discuss siting of the community defibrillator. This has been agreed in principle. **It was resolved** Cllr Bull will confirm arrangements in writing before the purchase of the defibrillator. **It was further resolved** that Cllrs Stead and Milton would be the leads for defibrillator maintenance, replacement parts etc once purchase. The Clerk advised that an annual maintenance contract would be essential and would forward the details to Cllr Stead.

893/22 9. **County & Borough Council**

- LCC: Community Electric Car Club, request for opinions and comments. **It was resolved** that Cllr Smith would review and complete this questionnaire if appropriate. The Clerk will forward the link.
- LCC: Consultation proposed budget for 2022/23. Item noted.
- FBC: Budget Proposal Consultation. Item noted.
- WBC: Wyre Local Plan Full Review (Regulation 18 and call for sites - January 2022). Item noted.
- LCC: Parish and Town Councils Conference (the 'Highways Special') 19 March 2022. **It was resolved** Cllrs Bull and Stead would attend.
- LALC New Training Courses. Item noted. **It was resolved** that the clerk will purchase a “library item” book suitable for new councillors.
- Update from Cllr J Singleton:
 - 7.5 Tonne Vehicle Restriction Signage – to provide clear signage for HGVs and avoid unnecessary turning in Cartford Lane, **it was resolved** that the clerk will contact The Cartford Bridge Company to ascertain the weight restrictions and of the bridge and any concerns and will report back to Cllr Singleton.

- Little Eccleston welcomes careful drivers signage on Blackpool Old Road – these would need to be funded by the Parish Council and would include an initial application fee of £123.00. **It was resolved** that the Clerk would request further information and costings before any decision is made by the Council.

- 894/22 10. **Annual Assembly meeting of the Parish 2022.**
It was resolved to defer this meeting to 2023. The clerk will remove from the website calendar.
- 895/22 11. **Effectiveness of Internal Audit Controls Review**
It was resolved to approve the review prepared and presented by the Clerk.
- 896/22 12. **Computer Software**
It was resolved to purchase MS Office 365 Business for the Parish Councils laptop.
- 897/22 13. **Items for the Next Agenda - to be submitted to the Clerk by: 2.3.22**
Annual Governance Statement
- 899/22 14. **Date of Next Meeting**
Thursday 10th March 2022