

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be on Thursday 12th May 2022, 7.00pm at Great Eccleston Village Centre, Activities Room.

Jane Lingsings

Jane Lingsings, Clerk to Parish Council (07.05.22)

AGENDA

Public Participation

1. **Election of Chair**
To elect a Chair for the next 12 months who will then be required to sign the "Acceptance of Office".
2. **Election of Vice Chair**
To elect a Vice Chair for the next 12 months who will then be required to sign the "Acceptance of Office".
3. **Appointments to Outside Bodies**
To agree which Councillors will be appointed as subject leads to the following areas:
 - Risk Assessment
 - Maintenance/Village Inspection
 - Contractors/Tenders
 - Human Resources
 - FBC Planning
 - FBC District Parish Liaison Committee
 - LALC
4. **Calendar of Parish Council Meetings for 2022 23**
To approve the dates of the meetings
 - Thursday 9th June 2022
 - Thursday 21st July 2022
 - **No meeting in August 2022**
 - Thursday 8th September 2022
 - Thursday 13th October 2022
 - Thursday 10th November 2022
 - **No meeting in December 2022**
 - Thursday 12th January 2023
 - Thursday 9th February 2023
 - Thursday 9th March 2023
 - Thursday 13th April 2023
 - Thursday 11th May 2023
5. **Declaration of Interests and Dispensations**
 - To receive declarations of interest from Councillors on items on the agenda
 - To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - To grant any requests for dispensation as appropriate
6. **Minutes of the Previous Meeting**
To resolve to approve as a correct record the Minutes of the Council Meeting held on 14th April 2022.
7. **Action Tracker**
To review the action tracker (for information only)
8. **Finance**
 - i. To receive and approve monthly bank reconciliation.
 - ii. To authorise payments
 - iii. To receive the cumulative budget monitoring report
 - iv. To acknowledge receipt of income

- 9. Audit: Annual Return for the year ending 31st March 2022**
- i. To receive and note the Annual Internal Auditors Report and resolve any actions required.
 - ii. To approve the Annual Governance Statement (Section 1)
 - iii. To approve the Accounting Statements (Section 2)
 - iv. Certificate of Exemption
 - v. The RFO to action the exercise of public rights.
- 10. Monthly Health and Safety Risk Assessment**
To discuss and consider additional risks to be documented on the risk register.
- 11. Planning and Licensing**
Nil planning applications at time of agenda.

To note planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker.
- 12. Amenities/Maintenance/Environment**
To discuss and consider the following items and resolve any actions required:
- Village Appearance Projects
- 13. County & Borough Council**
To receive and consider any Parish issues and resolve any actions required:
- Fylde and Wyre Councils response to boundary review request
 - Lancashire Environmental Fund
- 14. Great Eccleston Show Sponsorship**
To consider request for historical sponsorship funding.
- 15. Parish Council Insurance Renewal**
To review the Parish Council insurance cover and resolve any actions required.
- 16. Items for the Next Agenda (for information only)**
- 17. Date of Next Meeting**
Thursday 9th June 2022