

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL  
MINUTES OF THE MEETING**

Thursday 12<sup>th</sup> May 2022, 7.00pm - Private Room, Black Bull, High Street, Great Ecclestone.

PRESENT: Cllr P Bull (Chair)  
Cllr G Stead (Vice Chair)  
Cllr N Smith  
Cllr J Coleman  
Cllr S Milton  
Cllr A M Bull

IN ATTENDANCE: Jane Lingsings (Clerk)

**Public Participation**

No members of the public attended.

924/22 1. **Election of Chair**

Cllr P Bull was elected as Chair for the next 12 months and will duly sign the "Acceptance of Office", to be coordinated by the Clerk.

925/22 2. **Election of Vice Chair**

Cllr G Stead was elected as Vice Chairman for the next 12 months and will duly sign the "Acceptance of Office", to be coordinated by the Clerk.

926/22 3. **Appointments to Outside Bodies**

**It was resolved** to appoint Councillors as subject leads in the following areas:

Risk Assessment – Cllr Bull  
Maintenance/Village Inspection – Cllrs Smith, Coleman & Milton  
Contractors/Tenders/Personnel – Cllrs Bull and Stead  
FBC Planning – Cllr Coleman  
Human Resources – Cllr AM Bull  
FBC District Parish Liaison Committee – Cllr Stead  
Great Ecclestone Village Centre – Cllr Milton  
LALC – Cllr Bull, Cllr Stead in absence  
Elswick Village Hall – Cllr Bull

927/22 4. **Calendar of Parish Council Meetings for 2022 23**

**It was resolved** to approve the dates of the meetings

- Thursday 9<sup>th</sup> June 2022
- Thursday 21<sup>st</sup> July 2022
- **No meeting in August 2022**
- Thursday 8<sup>th</sup> September 2022
- Thursday 13<sup>th</sup> October 2022
- Thursday 10<sup>th</sup> November 2022
- **No meeting in December 2022**
- Thursday 12<sup>th</sup> January 2023
- Thursday 9<sup>th</sup> February 2023
- Thursday 9<sup>th</sup> March 2023
- Thursday 13<sup>th</sup> April 2023
- Thursday 11<sup>th</sup> May 2023

928/22 5. **Declaration of Interests and Dispensations**

Cllr Milton Agenda Item 8 (payments for approval)

929/22 6. **Minutes of the Previous Meeting**

**It was resolved** that the minutes of the previous meeting held on the 14<sup>th</sup> April 2022 were ratified as an accurate record and were signed by the Chair.

930/22 7. **Action Tracker**

The action tracker was reviewed and completed actions updated.

931/22 8.

**Finance**

**It was resolved** to approve the monthly bank reconciliation for April 2022.

**It was resolved** to approve the cumulative budget report for May 2022.

**It was resolved** to approve payments for May 2022.

Payee	Details	Net	VAT	Gross
Salaries/PAYE	Staff costs	412.98	0	412.98
Mr S Milton	Amenity Cleansing	400.00	0	3400.00
Great Eccleston Village Centre Ltd	Room Hire	20.00	0	20.00
Arthur J Gallagher	Parish Insurance	561.36	0	561.36
J Finch	Internal Audit	150.00	0	150.00
T Smith	Paving amendments	1188.00	0	1188.00
J Lingings	Admin Reimburse	42.70	0	42.70
Great Eccleston Show	Sponsorship	50.00	0	50.00

Income received:

Amenity Cleansing Grant 1<sup>st</sup> instalment £1934.00

Bus Shelter Grant 1<sup>st</sup> instalment £35.00

Precent 1<sup>st</sup> instalment £7617.00

VAT refund £1234.00

932/22 9.

**Audit: Annual Return for the year ending 31<sup>st</sup> March 2022**

- i. **It was resolved** to approve the Internal Auditors Report and recommendations will be put into practice where required.
- ii. **It was resolved** to approve and authorise the Chair and RFO to sign Section 1 (Annual Governance Statement)
- iii. **It was resolved** to approve and authorise the Chair and RFO to sign Section 2 (Statement of Accounts)
- iv. **It was resolved** to approve the Certificate of Exemption and authorise the Chair and RFO to sign.
- v. **It was resolved** to action the Electors Rights to view annual return documentation commencing on Monday 13<sup>th</sup> June 2022 and ending on Friday 22<sup>nd</sup> July 2022

933/22 10.

**Monthly Health and Safety Risk Assessment**

Riverside area - the Parish Council has ownership and therefore responsibility for the bench in this area. **It was resolved** that a budget of £500 would be set aside for its removal, disposal and making safe of the resulting vacant area.

Gillow Park Trees – LCC have ownership and therefore responsibility for the trees in this area and have undertaken an assessment. The tree which leans near the entrance to Gillow Park will remain. LCC have advised that they will remove two trees further round Gillow Park to allow for a decent canopy of the remaining trees.

Bus Shelter – the new bus shelter has unfortunately been damaged, which is thought to be accidental. FBC have removed the damaged panels and replacements are awaited.

Website – the old website is still visible despite repeated requests to the designer. **It was resolved** that the clerk will delete the majority of pages and place a link on the home page directing to the new website.

934/22 11.

**Planning and Licensing**

There were no planning applications to consider at the time of the agenda.

To note planning decisions awaited/granted from Fylde Borough Council on previously circulated planning tracker.

935/22 12.

**Amenities/Maintenance/Environment**

Defibrillator – Cllr Stead provided an update on a solar option which would be sited centrally within the village. **It was resolved** that this option would be the best solution for the village and Cllr Stead would place the order in liaison with the Clerk. This item has previously been budgeted for.

Village Seating – **It was resolved** to order another bench with a commemorative plaque to acknowledge the Queens Platinum Jubilee.

- 936/22 13. **County & Borough Council**  
Fylde and Wyre Councils response to boundary review request Maltkiln Grove – Fylde and Wyre Council have confirmed to the Parish Council that the technical guidance on principal area reviews makes it plain that the Commission will expect each of the principal authorities whose boundary might be reviewed to put forward an evidenced case as to why a review should take place and neither Fylde nor Wyre consider that there is sufficient evidence nor justification to do so. **It was resolved** that the Parish Council will put any further requests on hold until the next electoral ward review.
- Lancashire Environmental Fund – **It was resolved** that Cllr A M Bull will review the application process to see if there are any projects that might be eligible for funding.
- 937/22 14. **Great Ecclestone Show Sponsorship**  
**It was resolved** to provide £50.00 sponsorship donation as a contribution to the best gardening competitions.
- 938/22 15. **Parish Council Insurance Renewal**  
**It was resolved** to approve the renewal of the Parish Council insurance at a cost of £ 561.36.
- 939/22 16. **Items for the Next Agenda (for information only)**
- 940/22 17. **Date of Next Meeting**  
Thursday 9<sup>th</sup> June 2022