

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
MINUTES OF THE MEETING**

Thursday 13th October 2022, 7.00pm at Great Eccleston Village Centre, Activities Room.

PRESENT: Cllr P Bull (Chair)
Cllr G Stead (Vice Chair)
Cllr N Smith
Cllr J Coleman

IN ATTENDANCE: Jane Lingings (Clerk)
FBC Cllr P Hayhurst
LCC Cllr J Singleton (Agenda Item 9 only)

Public Participation

No members of the public attended.

963/22 1. **Apologies for Absence**

Cllr S Milton
Cllr A M Bull

964/22 2. **Declaration of Interests and Dispensations**

Nil

965/22 3. **Minutes of the Previous Meeting**

It was resolved to approve the minutes of the meeting 21st July 2022 as an accurate record and were signed by the Chair.

966/22 4. **Action Tracker**

The action tracker of previous decisions of the council was noted and updated.

967/22 5. **Finance**

- i. **It was resolved to approve** the monthly bank reconciliation.
- ii. **It was resolved to approve** the cumulative budget report.
- iii. **It was resolved to approve** payments as below for September/October 22

Payee	Details	Net	VAT	Gross
Salaries/PAYE	Staff costs	412.98	0	412.98
J Lingings	Admin Reimburse	40.00	0	40.00
Mr S Milton	Amenity Cleansing	331.43	0	331.43
Mr S Milton	Amenity Cleansing alignment	68.57	0	68.57
Mr S Milton	Amenity consumables	3.79	0.76	4.55
HSBC	Bank Charges	14.00	0	14.00
ICO	Annual Registration	35.00	0	35.00
Salaries/PAYE	Staff costs	412.98	0	412.98
J Lingings	Admin Reimburse	40.00	0	40.00
Mr S Milton	Amenity Cleansing	331.43	0	331.43
Great Eccleston Village Centre	Room hire	20.00	0	20.00
Envirocare Grounds Maintenance	Open Spaces contract	1892.00	378.40	2270.40
Mr S Milton	Watering duties	500.00	0	500.00
Land Registry	Land title queries	4.00	0	4.00
Glasdon UK Ltd	Memorial Plaque	115.32	23.07	138.39

Income received: FBC: 1933.00 Amenity Cleansing
FBC: £35.00 Bus Shelter
FBC: £7616.00 Precept
Donation: £100.00 for in-bloom group
LCC: Parish Champion Grant £600.00
Interest: £2.38
Refund: £4.00 Land Registry

968/22 6. **Monthly Health and Safety Risk Assessment**

It was resolved that the clerk will report via LCC Report it, loose kerb stones identified on Cartford Lane.

969/22 7. **Planning and Licensing**

The following application was discussed:

- 22/0631 Cartford Hotel, Cartford Lane, Little Eccleston with Larbreck, PR3 0YP
First floor rear extension
It was resolved the Parish Council had no specific comment on this application.

The planning action tracker was noted.

970/22 8. **Amenities/Maintenance/Environment**

Watering contract – as this work will no longer be included under the Amenity Cleansing additional duties, **it was resolved** that the Clerk will prepare an advert within the next week to be placed on the website, infocus and Kirkham and Wesham advertiser.

Open Spaces Contract progression to Year 2: **It was resolved** that Cllrs Bull and Stead will discuss arrangements for year 2. The clerk will formalise by letter following this meeting.

Amenity Cleansing Contract – the final year of this contract ends on the 31st March 2023. **It was resolved** that the Clerk will prepare an advert within the next week to be placed on the website, inFocus and Kirkham and Wesham advertiser.

Defibrillator – following the supply difficulties re a solar powered cabinet, plus recent confirmation from the supplier that the preferred location would not be suitable for solar power, Cllrs Stead and Coleman met with an Operations Engineer from LCC to try to resolve an electric supply in a central location. This meeting was very productive resulting in LCC confirmation that they can install the required electric supply at an approximate cost of £1500.00. A cabinet and post will be required at approximately £750.00. **It was resolved** that the Parish Council agreed to proceed with the defibrillator on this basis subject to an appropriate unmetered supply with ENWL to cover the running costs.

Village Appearance Planter Proposals – **it was resolved** that new and replacement wooden planters would be purchased with a budget of £1000.00

971/22 9. **County & Borough Council**

Concerns regarding speed of traffic along Cartford Lane were raised and debated. **It was resolved** that Cllr J Singleton would request a vehicle speed data collection trailer at the earliest opportunity which will be positioned on one of the grassed areas near to the entrance to Gillow Park if suitable.

Parish and Town Council Conference Saturday 12 November 2022 – **it was resolved** that Cllr G Stead would attend. The clerk will forward correspondence on.

Parking restrictions Cartford Close – the Parish Council had been made aware of issue with signing and lining within the close. Parking issues are the remit of Lancashire County Council, not the Parish Council, however the Parish Council has highlighted this issue with Cllr John Singleton, who will make contact with the residents in the next week to aid with discussion on this matter.

972/22 10. **Little Free Library Project**

Following a resident suggestion to consider this as a project, **it was resolved** that the Parish Council were minded that library provisions in the local area were sufficient at the present time. Should this project be reconsidered in the future, details of a robust community stewardship scheme and location would be required.

973/22 11. **Village in Bloom Constitution**

Peter Bull, as Chair of the in-Bloom group updated the Council that creating a formal constitution had been put on hold for the time being.

974/22 12. **Option to opt out of the SAAA central external auditor appointment arrangements**

Following consideration of this proposal, **it was resolved** that the Parish Council would remain with the current system on audit arrangements.

- 975/22 **13. Meeting Venue 2023**
It was resolved that the clerk will contact the booking administrator for Elswick Village Hall to ascertain if the Parish Council meetings could be hosted at their venue, to commence in January 2023.
- 976/22 **14. Annual Parish Assembly Meetings**
The Parish Council discussed the Parish Councils role and the Local Government Act 1972 (c. 70) Schedule 12 – Meetings and Proceedings of Local Authorities. **It was resolved** that these will be held upon resident request.
- 977/22 **15. Local Government Association (LGA) model Code of Conduct**
Following the endorsement of this model by the Civility and Respect Project, **it was resolved** that the Parish Council would adopt this model.
- 978/22 **16. UK Government decision to lift Fracking Moratorium**
Following this recent announcement, the Parish Council will continue to check for any further updates/developments in the first instance.
- 979/22 **17. Items for the Next Agenda - to be submitted to the Clerk by: 1.11.22**
Standing Orders Review
Financial Regulations Review
Asset Register
Risk Management Plan
Preparation for budget 23 24
- 980/22 **18. Date of Next Meeting**
Thursday 10th November 2022