

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
MINUTES OF THE MEETING**

Thursday 13th April 2023, 7.00pm at Elswick Village Hall, Roseacre Road, Elswick.

PRESENT: Cllr P Bull (Chair)
Cllr G Stead (Vice Chair)
Cllr J Coleman
Cllr Sandra Milton
Cllr A M Bull
Cllr N Smith

IN ATTENDANCE: Jane Lingings (Clerk)
FBC Cllr P Hayhurst

Public Participation

No members of the public attended.

1037/23 1. **Apologies for Absence**
Cllr Steve Milton

1038/23 2. **Declaration of Interests and Dispensations**
Cllr Sandra Milton Agenda item 5 (pecuniary)
Cllr Sandra Milton Agenda item 8 (non-pecuniary)

1039/23 3. **Minutes of the Previous Meeting**
It was resolved to approve the minutes of the meeting 9th March 2023 as an accurate record and were signed by the Chair.

1040/23 4. **Action Tracker**
The action tracker of previous decisions of the council was noted and updated.

1041/23 5. **Finance**
i. **It was resolved to approve** the monthly bank reconciliation.
ii. **It was resolved to approve** the cumulative budget report.
iii. **It was resolved to approve** payments as below:

Payee	Details	Net	VAT	Gross
Salaries/PAYE	Staff costs	455.29	0	455.29
J Lingings	Admin Reimburse	40.00	0	40.00
Mr S Milton	Amenity Cleansing	331.43	0	331.43
Lancs Best Kept Village	Competition fee	25.00	0	25.00
K Sudlow	Reimbursement in bloom	178.70	0	178.70
LALC	Membership fees	107.78	0	107.78
S Ball	Reimbursement in bloom	25.59	0	25.59
J Finch	Internal Audit Fee	150.00	0	150.00
J Smith	Reimbursement in bloom	22.17	0.12	22.29
HSBC	Bank Charges	16.00	0	16.00

Income: Nil

1042/23 6. **Monthly Health and Safety Risk Assessment**
• In-Bloom Finance: The clerk requested clarity on the agreement of budgeted spend within the in-bloom group. Mr Bull in his position as Lead Liaison for the VIB group, provided reassurance to the Parish Council that the in-bloom community spend was robustly managed. **It was resolved** by the Parish Council to accept this reassurance.

It is noted that the previous resolution in Min Ref 859/21 (November 2021 meeting) still stands - *that any spend above £500 in regard to the "in bloom" budget would need to come to the Council for prior approval. Any volunteer spends re the "in bloom" budget is agreed prior to spend by Cllrs Bull and Milton.*

Initial proposals for the 2023 season have been received from the In Bloom group totalling £800. **It was resolved** to approve these proposals.

- Defibrillator: it was noted that the defibrillator has been registered on the National Defibrillator Network “The Circuit”. Cllr Stead completes the relevant checks and these are uploaded monthly to The Circuit database.
- Bus Shelter: it was noted that the bus shelter owned by FBC has had damage to windows on two occasions this month, both of which have been reported to FBC.

1043/23 7. **Planning and Licensing**

The following application was discussed and considered:

- 23/0238 6 Gillow Park, Little Ecclestone with Larbreck, PR3 0ZT
Two storey side extension

The Parish Council discussed and considered this application, and **it was resolved** that the Parish Council had no specific comments on this application.

The planning action tracker was noted.

1044/23 8. **Amenities/Maintenance/Environment**

- Notice Boards: **it was resolved** that the clerk and Cllr Coleman would look at various options for a magnetic board and bring costs back to the Council for consideration.
- Watering In-bloom group plants: Further to previous discussion re the water bowser (Min Ref 1030/23, Cllrs Steve Milton & P Bull had explored appropriate options, and **it was resolved** to update the current bowser to include the fabrication of a new platform in box section and aluminum plate, provision of 1” petrol pump, reel, 25M hose and lance, at an approximate cost of £1000 excluding VAT.

1045/23 9. **County & Borough Council**

- FBC: PAS Peer Challenge - Draft Planning Action Plan – **it was resolved** to provide feedback on the plan, which unfortunately does not appear correctly reflect all of the recommendations of the PAS Peer Challenge review team. The feedback will be provided to Mark Evans, Karen Buckley, Allan Oldfield and Richard Redfern at FBC.
- Local election update: the Parish Council has received the uncontested election results which have been placed on the notice board.

1046/23 10. **Items for the Next Agenda**

Audit documentation

1047/23 11. **Date of Next Meeting**

Thursday 18th May 2023