

## LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be on Thursday 14<sup>th</sup> September 2023, 7.00pm at Elswick Village Hall, Roseacre Road, Elswick, PR4 3UD

[Jane Lingings](#)

Jane Lingings, Clerk to Parish Council (08.09.23)

### AGENDA

#### Public Participation

1. **Apologies for Absence**  
To receive apologies for absence
2. **Declaration of Interests and Dispensations**
  - To receive declarations of interest from Councillors on items on the agenda
  - To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - To grant any requests for dispensation as appropriate
3. **Minutes of the Previous Meeting**  
To resolve to approve as a correct record the Minutes of the Council Meeting held on the 20<sup>th</sup> July 2023.
4. **Action Tracker**  
To review the action tracker (for information only)
5. **Finance**
  - i. To receive and approve the monthly bank reconciliation.
  - ii. To receive and approve the cumulative budget report.
  - iii. To authorise payments.
  - iv. To acknowledge receipt of income
  - v. To resolve to approve direct debit to HMRC for PAYE
6. **Monthly Health and Safety Risk Assessment**  
To discuss and consider additional risks to be documented on the risk register.
7. **Planning and Licensing**  
To discuss and consider the following planning applications and resolve any action required  
Nil at time of agenda
8. **Amenities/Maintenance/Environment**  
To discuss and consider any issues and resolve actions required:
  - 80th Anniversary of D-Day - 6th June 2024 – in bloom/community initiatives
  - Ideas for future projects (use of any donated funding)
  - Bug Hotel land
9. **County & Borough Council**
  - LCC Parish and Town Council Conference Saturday 4 November 2023
  - FBC Planning Forum (DPL) 10<sup>th</sup> October 2023 18:30 - 20:00
10. **Draft Open Spaces Annual Risk Assessment**  
To review draft prepared by the Clerk.
11. **Defibrillator Maintenance Contract**  
To receive an update from Cllr Stead.
12. **Items for the Next Agenda**
13. **Date of Next Meeting**  
Thursday 12<sup>th</sup> October 2023