

## LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be on Thursday 12<sup>th</sup> October 2023, 7.00pm at Elswick Village Hall, Roseacre Road, Elswick, PR4 3UD

[Jane Lingings](#)

Jane Lingings, Clerk to Parish Council (06.10.23)

### AGENDA

#### Public Participation

**1. Apologies for Absence**

To receive apologies for absence

**2. Declaration of Interests and Dispensations**

- To receive declarations of interest from Councillors on items on the agenda
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

**3. Minutes of the Previous Meeting**

To resolve to approve as a correct record the Minutes of the Council Meeting held on the 14<sup>th</sup> September 2023.

**4. Action Tracker**

To review the action tracker (for information only)

**5. Finance**

- To receive and approve the monthly bank reconciliation.
- To receive and approve the cumulative budget report.
- To authorise payments.
- To acknowledge receipt of income

To consider direct debit instruction for monthly payment to EDF

To renew direct debit to ICO for annual fee

**6. Monthly Health and Safety Risk Assessment**

To discuss and consider additional risks to be documented on the risk register.

**7. Planning and Licensing**

To discuss and consider the following planning applications and resolve any action required

- Application for Premises Licence Land at Valiants Farm

**8. Amenities/Maintenance/Environment**

To discuss and consider any issues and resolve actions required:

- In bloom watering considerations 2024
- Arrangements for Open Spaces and Amenity Cleansing annual contract reviews.

**9. County & Borough Council**

Review of Polling Districts and Polling Places

**10. Items for the Next Agenda**

- Draft Open Spaces Annual Risk Assessment
- Asset Register
- Review of Annual Risk Management Plan
- Projects for consideration for budget planning

**11. Date of Next Meeting**

Thursday 9<sup>th</sup> November 2023