

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be on Thursday 9th November 2023, 7.00pm at Elswick Village Hall, Roseacre Road, Elswick, PR4 3UD

Jane Lingings

Jane Lingings, Clerk to Parish Council (03.11.23)

AGENDA

Public Participation

1. Apologies for Absence

To receive apologies for absence

2. Declaration of Interests and Dispensations

- To receive declarations of interest from Councillors on items on the agenda
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

3. Minutes of the Previous Meeting

To resolve to approve as a correct record the Minutes of the Council Meeting held on the 12th October 2023.

4. Action Tracker

To review the action tracker (for information only)

5. Finance

- To receive and approve the monthly bank reconciliation.
- To receive and approve the cumulative budget report.
- To authorise payments.
- To acknowledge receipt of income

Business Continuity – **to resolve to approve** all Councillors who are signatories on the bank account be given permission to view, approve and authorise. The two signature rule still applies.

6. 2024/25 Budget

To raise any project/budget items in order for the RFO and Chair to prepare budget proposals for January meeting.

7. Monthly Health and Safety Risk Assessment

To discuss and consider additional risks to be documented on the risk register

8. Planning and Licensing

No planning applications were received at the time of the agenda.

9. Amenities/Maintenance/Environment

To discuss and consider any issues and resolve actions required

10. Land on Cartford Close

11. Amenity Cleansing Contract

To receive an update from Cllrs P Bull & G Stead to consider a minor contract variation

12. Village Open Spaces Risk Assessment

To resolve to approve the annual risk assessment

- 13. County & Borough Council**
- 14. Standing Orders Review**
To resolve to approve the amended Standing Orders as prepared by the Clerk.
- 15. Financial Regulations Review**
To receive an update from the Clerk.
- 16. Organisational Risk Management Plan**
To resolve to approve the annual Organisation Risk Management Plan prepared by the clerk.
- 17. Asset Register**
To resolve to approve the updated asset registered prepared by the clerk.
- 18. Parish Communication**
- 19. Morgan and Morecambe Offshore Wind Farms Consultation**
- 20. Items for the Next Agenda**
 - 22/23 Budget Planning
 - Appointment of Internal Auditor
 - Internal Audit Terms of Reference Review
 - Open Spaces Contract Year 2
- 21. Date of Next Meeting**
Thursday 11th January 2024