

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be on Thursday 8th February 2024, 7.00pm at Elswick Village Hall, Roseacre Road, Elswick, PR4 3UD

Jane Lingsings

Jane Lingsings, Clerk to Parish Council (02.02.24)

AGENDA

Public Participation

1. **Apologies for Absence**
To receive apologies for absence
2. **Declaration of Interests and Dispensations**
 - To receive declarations of interest from Councillors on items on the agenda
 - To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - To grant any requests for dispensation as appropriate
3. **Minutes of the Previous Meeting**
To resolve to approve as a correct record the Minutes of the Parish Council Meeting held on the 11th January 2024.
4. **Action Tracker**
To review the action tracker (for information only)
5. **Finance**
 - i. To receive and approve the monthly bank reconciliation.
 - ii. To receive and approve the cumulative budget report.
 - iii. To authorise payments.
 - iv. To acknowledge receipt of income
6. **Monthly Health and Safety Risk Assessment**
To discuss and consider additional risks to be documented on the risk register
7. **Planning and Licensing**
No planning applications were received at the time of the agenda.
8. **Amenities/Maintenance/Environment**
To discuss and consider any issues and resolve actions required
 - East end triangle flower bed
9. **County & Borough Council**
10. **Effectiveness of Internal Audit Controls Review**
To receive and approve the annual review of audit controls presented by the Clerk.
11. **Parish Council Telephone**
To receive an update from the Clerk regarding telephone contract
12. **Parish Clerk Training Opportunity**
To receive an update from the clerk regarding The Principles of Internal Auditing Local Councils (PIALC)
13. **Items for the Next Agenda**
Annual Governance Statement
14. **Date of Next Meeting**
Thursday 14th March 2024