

# **LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL**

## **NOTICE OF MEETING**

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be on Thursday 13<sup>th</sup> June 2024, 7.00pm at Elswick Village Hall, Roseacre Road, Elswick, PR4 3UD

Jane Lingings

Jane Lingings, Clerk to Parish Council (07.06.24)

### **AGENDA**

#### **Public Participation**

**1. Apologies for Absence**

To receive apologies for absence

**2. Declaration of Interests and Dispensations**

- To receive declarations of interest from Councillors on items on the agenda
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

**3. Minutes of the Previous Meeting**

To resolve to approve as a correct record the Minutes of the Council Meeting held on the 9<sup>th</sup> May 2024.

**4. Action Tracker**

To review the action tracker (for information only)

**5. Finance**

- To receive and approve the monthly bank reconciliation.
- To receive and approve the cumulative budget report.
- To authorise payments.
- To acknowledge receipt of income

Review of process for monitoring the In-Bloom budget.

**6. Monthly Health and Safety Risk Assessment**

To discuss and consider additional risks to be documented on the risk register.

- To receive an update from LCC regarding Obstacles on verges guidance (min ref 1182/24)

**7. Planning and Licensing**

No applications received at time of agenda.

- **For information only:** The following application was received in-between meetings and has been actioned by the clerk using delegated powers (Ref 388/17)

24/0247 1 Sunnysdale Cottages, Garstang Road, Little Eccleston with Larbreck, PR3 0ZQ  
Formation of vehicle access onto Garstang Road (the a586) including associated driveway in front garden

**8. Amenities/Maintenance/Environment**

To discuss and consider any issues and resolve actions required:

- Weed Control Service
- Double cupboard to store items at the Elswick Village Hall
- Management of the Open Space areas under the responsibility of the Parish Council

**9. County & Borough Council**

- LCC – Bus Stop: to resolve to approve dates for clearance to assist in upgrade work.

**10. Parish Council Policy Review**

To agree nominated Councillors to review council policies, prepared and updated by the Clerk, for approval in September.

**11. Financial Regulations Review**

As a member of National Association of Local Councils (NALC), the Parish Council received the reviewed Model Financial Regulations template produced in April 2024. To resolve to approve the updated regulations with appropriate adaptations suitable to the size and structure of Little Ecclestone with Larbreck Parish Council.

**12. Parish Council Telephone Contract**

To receive an update from the Clerk and resolve to approve a mobile telephone contract for the Council.

**13. Items for the Next Agenda**

**14. Date of Next and future Meetings**

Thursday 18<sup>th</sup> July 2024

**No meeting in August 2024**

Thursday 12<sup>th</sup> September 2024

Thursday 10<sup>th</sup> October 2024

Thursday 14<sup>th</sup> November 2024

**No meeting in December 2024**

Thursday 9<sup>th</sup> January 2025

Thursday 13<sup>th</sup> February 2025

Thursday 13<sup>th</sup> March 2025

Thursday 10<sup>th</sup> April 2025

Thursday 8<sup>th</sup> May 2025