

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL**  
**MINUTES OF THE MEETING**

Thursday 18<sup>th</sup> July 2024, 7.00pm at Elswick Village Hall, Roseacre Road, Elswick.

PRESENT: Cllr P Bull (Chair)  
Cllr A M Bull (Vice Chair)  
Cllr Sandra Milton  
Cllr G Stead  
Cllr Steve Milton

IN ATTENDANCE: Jane Lings (Clerk)

**Public Participation**

Two members of the public attended.

1223/24 1. **Apologies for Absence**

1224/24 2. **Declaration of Interests and Dispensations**

Cllrs S & S Milton Agenda item 5 (pecuniary)

1225/24 3. **Minutes of the Previous Meeting**

**It was resolved** to approve the minutes of the 13<sup>th</sup> June 2024 meeting as an accurate record and were signed by the Chair.

1226/24 4. **Action Tracker**

The action tracker of previous decisions of the council was noted and updated.

1227/24 5. **Finance**

- i. **It was resolved to approve** the monthly bank reconciliation.
- ii. **It was resolved to approve** the cumulative budget report.
- iii. **It was resolved to approve** payments.

Payee	Details	Net	VAT	Gross
Unity	Banking charges	18.00	0	18.00
Salaries	Staff costs	497.75	0	497.75
J Lings	Admin Reimburse	40.00	0	40.00
Mr S Milton	Amenity Cleansing	390.00	0	390.00
Mr S Milton	Amenity Cleansing consumables	11.52	2.30	13.82
Mr S Milton	Reimbursement Storage Cabinet	157.50	31.50	189.00
Envirocare	Weed Control application	285.00	57.00	342.00
EDF Energy	Unmetered electric supply	11.04	0.55	11.59
HMRC	PAYE Qtr 1	290.80	0	290.80
EE	Telephone Contract	13.87	2.77	16.64

Income received: Bank Interest £67.64

1228/24 6. **Monthly Health and Safety Risk Assessment**

**It was resolved** that the defibrillator spare pads will be removed from the cabinet and stored in the Parish Council store cupboard in Elswick Village Hall.

1229/24 7. **Planning and Licensing**

No applications received at time of agenda.

1230/24 8. **Amenities/Maintenance/Environment**

- Great Eccleston Show – it was noted that the traffic management of the show has considerably improved over the recent years, which is appreciated. **It was resolved** Cllrs P Bull and Stead will discuss the continued grass verge parking with the committee at the next meeting.
- Weed control – Cllr P Bull informed the council that one application had been completed by a qualified contractor, however a second application will be applied at no additional charge.

- Village in Bloom Open Spaces Criteria – due to previous discussions in June, **it was resolved** that further similar discussion be deferred to a future meeting if required and in line with Standing Orders.

- 1231/24 9. **County & Borough Council**  
Mrs A M Bull (Campaign Lead) provided update from the community led 20-is-Plenty initiative for Cartford Lane following the meeting held on 8.7.24. The meeting had been well attended, including residents and a representative from Lancashire Police. Numerous residents have made contact with Mrs Bull via email to voice concerns and offer support. A formal letter has been sent to Lancashire Road Safety representatives. **It was resolved** that the Parish Council had no objection to 20s plenty campaign banners being placed around the village to advertise why 20pmh matters to the local community, whilst further campaign activities continue. **It was further resolved** that this item will be listed under Amenities/Maintenance and Environment.
- 1232/24 10. **LE Bloomers Village in Bloom Community Group**  
The Parish Council received and discussed the LE Bloomers Village in Bloom Community Group Constitution and future management of the groups finances.  
  
Cllr Stead requested a recorded vote.  
For – 4 councillors (Cllr P Bull, Cllr A M Bull, Cllr Steve Milton, Cllr Sandra Milton)  
Against – 1 councillor (Cllr Stead)  
  
**It was resolved** that now the group has formed a formal constitution, this was the time for the group to set up a bank account specifically for the organisation, before the 31<sup>st</sup> March 2025 in order to manage their own funds. **It was further resolved** that Cllr Stead, will inform the VIB group.
- 1233/24 11. **Parish Council Keys**  
All keys to Parish Council assets have now been logged on a key holder register, which will be maintained by the clerk.
- 1234/24 12. **Cooption Procedure**  
**It was resolved** to approve the reviewed procedure and confirmed with the Clerk when applications are to be forwarded to the Councillors.
- 1235/24 13. **West End Festive Lights**  
**It was resolved** that the Clerk will contact Electricity Northwest to request a second unmetered supply, which could service a potential second defibrillator in the future in addition to festive lighting.
- 1236/24 14. **Items for the Next Agenda**  
Cooption Applications  
Approval of Open Spaces Annual Risk Assessment  
Defibrillator maintenance contract  
Review of Policies  
Business Continuity Plan
- 1237/24 14. **Date of Next and future Meetings (unless otherwise detailed on agenda)**  
**No meeting in August 2024**  
Thursday 12<sup>th</sup> September 2024  
Thursday 10<sup>th</sup> October 2024  
Thursday 14<sup>th</sup> November 2024  
**No meeting in December 2024**  
Thursday 9<sup>th</sup> January 2025  
Thursday 13<sup>th</sup> February 2025  
Thursday 13<sup>th</sup> March 2025  
Thursday 10<sup>th</sup> April 2025  
Thursday 8<sup>th</sup> May 2025