

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be on Thursday 14th November 2024, **6.30pm** at Elswick Village Hall, Roseacre Road, Elswick, PR4 3UD

Jane Lingings

Jane Lingings, Clerk to Parish Council (08.11.24)

AGENDA

Public Participation

- 1. Apologies for Absence**
To receive apologies for absence
- 2. Declaration of Interests and Dispensations**
 - To receive declarations of interest from Councillors on items on the agenda
 - To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - To grant any requests for dispensation as appropriate
- 3. Minutes of the Previous Meeting**
To resolve to approve as a correct record the Minutes of the Council Meeting held on the 10th October 2024.
- 4. Action Tracker**
To review the action tracker (for information only)
- 5. Finance**
 - i. To receive and approve the monthly bank reconciliation.
 - ii. To receive and approve the cumulative budget report.
 - iii. To authorise payments.
 - iv. To acknowledge receipt of income
- 6. 2025/26 Budget**
To raise any project/budget items in order for the RFO and Chair to prepare budget proposals for January meeting.
- 7. Monthly Health and Safety Risk Assessment**
To discuss and consider additional risks to be documented on the risk register
 - Pedestrian Safety Cartford Lane
- 8. Planning and Licensing**
To discuss and consider the following application:
 - 24/0638 Heather Lea Brow Close, Little Eccleston, PR3 0YY
Single storey rear and side extensions following demolition of existing detached garage, front porch, partial over rendering of elevations and formation of additional parking spaces to front of dwelling
- 9. Amenities/Maintenance/Environment**
To discuss and consider any issues and resolve actions required
- 10. FBC Planning Parish Forum**
To receive guidance from the Clerk and request the decision taken in May 2024 (Min ref 1205/24) is reversed.

11. **County & Borough Council**
 - LCC Parish & Town Council Conference
12. **In Bloom Allocated Budget**

To resolve to review the management of this budget (November 21 Min Ref 859/21)
13. **Organisational Risk Management Plan**

To resolve to approve the annual Organisation Risk Management Plan prepared by the clerk.
14. **Asset Register**

To resolve to approve the updated asset register prepared by the clerk.
15. **Items for the Next Agenda**
 - 25/26 Budget Planning
 - Appointment of Internal Auditor
 - Internal Audit Terms of Reference Review
 - Open Spaces Contract
 - Amenity Cleansing Contract
 - Standing Orders
16. **Date of Next Meeting**

No meeting in December 2024
Thursday 9th January 2025
Thursday 13th February 2025
Thursday 13th March 2025
Thursday 10th April 2025
Thursday 8th May 2025