**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL**

**MINUTES OF THE MEETING**

Thursday 10th October 2024, 7.00pm at Elswick Village Hall, Roseacre Road, Elswick.

PRESENT: Cllr P Bull (Chair)

Cllr A M Bull (Vice Chair)

Cllr Steve Milton

Cllr E May

IN ATTENDANCE: Jane Lingings (Clerk), LCC Cllr J Singleton, FBC Cllr P Hayhurst (Item 14)

**Public Participation**

One member of the public attended.

1256/24 1. **Apologies for Absence**

Cllr J Smith, Cllr Sandra Milton, Cllr G Stead.

**It was resolved** that the Parish Council was quorate and would continue with the meeting.

1257/24 2. **Declaration of Interests and Dispensations**

Cllrs S & S Milton Agenda item 5 (pecuniary).

1258/24 3. **Minutes of the Previous Meeting**

The minutes of the 12th September 2024 meeting were amended at Item 9 to state *Hillview* not Hillside*.* Amendment proposed by Cllr D May, seconded by Cllr P Bull.

**It was resolved** to approve the minutes of the meeting (amended) 12th September 2024 as an accurate record and were signed by the Chair.

1259/24 4. **Action Tracker**

The action tracker of previous decisions of the council was noted and updated.

1260/24 5. **Finance**

1. **It was resolved to approve** the monthly bank reconciliation.
2. **It was resolved to approve** the cumulative budget report.
3. **It was resolved to approve** payments for October.

**Payee Details Net VAT Gross**

Staff Costs Salaries 387.67 0 387.67

J Lingings Admin reimbursements 40.00 0 40.00

Mr S Milton Amenity Cleansing 390.00 0 390.00

Mr S Milton Watering additional duties 2nd instalment 500.00 0 500.00

EDF Energy Defibrillator electric supply 11.04 .55 11.59

EE Parish council phone contract 13.00 2.60 15.60

J Smith In Bloom reimbursement 20.98 4.20 25.18

Mr S Milton Safety sign fixings 132.54 26.51 159.05

F Porter In bloom reimbursement 19.47 0 19.47

K Sudlow In bloom reimbursement 24.95 4.99 29.94

HMRC PAYE Qtr 2 318.20 0 318.20

Income received: £68.88 interest.

1261/24 6**. Monthly Health and Safety Risk Assessment**

Road Markings Blackpool Old Road **– it was resolved** to report the faded road markings to LCC for remarking.

1262/24 7. **Planning and Licensing**

The following application was discussed and considered by the Parish Council:

* + - Application 24/0438 Millfield, Garstang Road, Little Eccleston with Larbreck, PR3 0ZQ
    - 1.5 storey rear extension incorporating first floor balcony, construction of dormer to east facing side roof slope and enlargement of hard standing to front of dwelling.

**It was resolved** that the Parish Council have no specific observations to make on the proposal.

1263/24 8. **Amenities/Maintenance/Environment**

Nil raised.

1264/24 9. **County & Borough Council**

Cllr J Singleton provided an update report to the council.

1265/24 10. **Twentys Plenty Campaign**

Mrs AM Bull, the community campaign coordinator, provided an update. Continued road safety concerns on Cartford Lane have been raised with Andrew Snowden, MP for Fylde, who has now spoken to Cllr J Singleton to discuss further. The next course of action advises that the group invites Highways Officers from LCC to a site meeting with a view to improving road safety on this lane. Cllr J Singleton will arrange.

The focus of the campaign continues to be on pedestrian safety. Several videos have been submitted to Lancashire Highways focusing on the footways or lack of them on this road, in particular:

* The lack of pedestrian walkway on most of this road.
* There is little or no facility for a safe area for residents to walk on Cartford Lane.
* Parked cars on this road leave no option to pedestrians but to walk on the highway.

1266/24 11. **Parish Council Clerk Vacancy**

**It was resolved** to move this item to the end of the agenda.

1267/24 12. **Bank Account Multipay Card**

The Clerk informed the council that this service incurs a £50.00 set up fee, plus fees of £3.00 per month service fee. The current Clerk would not be able to set up this service due to her impending leaving date. This would need to be put in place once a new Clerk was in post and had been added to the bank mandate. **It was resolved** that for the interim, Cllrs Bull would consider the use of their card for the Microsoft account until a bank card had been arranged for the Parish Council. The Clerk will liaise with Cllrs Bull to co-ordinate interim arrangements.

1268/24 13. **Business Continuity**

**It was resolved** to approve the business continuity plan with minor amendments. The Clerk will distribute to all Councillors when appropriate updates have been added once a new Clerk is appointed. **It was resolved** that this plan is a confidential internal document due to data protection requirements.

1269/24 14. **Items for the Next Agenda**

Asset Register

Review of Annual Risk Management Plan

Projects for consideration for budget planning

Cllr P Hayhurst joined the meeting.

1270/24 11a **Parish Council Clerk Vacancy**

**It was resolved** and that members of the public be excluded from the meeting during consideration of this agenda item by reason of the confidential nature of the items of business to be transacted, in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

One member of the public and Cllrs J Singleton, Cllr P Hayhurst left the room.

Cllrs AM Bull, P Bull and D May provided a detailed and confidential update to the Council following interviews held earlier that day. **It was resolved** to appoint D Baker to the role of Clerk with an anticipated start date of 01.11.24. **It was resolved** that J Lingings will continue in post until 29.11.24 to provide a comprehensive handover.

1271/24 15. **Date of Next and future Meetings (**unless otherwise detailed on agenda)

Thursday 14th November 2024 – note start date 6.30pm

**No meeting in December 2024**

Thursday 9th January 2025

Thursday 13th February 2025

Thursday 13th March 2025

Thursday 10th April 2025

Thursday 8th May 2025