

**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL**  
**MINUTES OF THE MEETING**

Thursday 14<sup>th</sup> November 2024, 6.30pm at Elswick Village Hall, Roseacre Road, Elswick.

PRESENT: Cllr P Bull (Chair)  
Cllr A M Bull (Vice Chair)  
Cllr Steve Milton  
Cllr E May  
Cllr Sandra Milton  
Cllr J Smith  
Cllr G Stead

IN ATTENDANCE: Jane Lingings (Clerk), Diane Baker (new Clerk) FBC Cllr P Hayhurst (Item 6)

**Public Participation**  
No public attendance.

1256/24 1. **Apologies for Absence**  
None.

1257/24 2. **Declaration of Interests and Dispensations**  
Cllrs S and S Milton Agenda item 5 (pecuniary).  
Cllr P Bull Agenda item 5 (pecuniary).

1258/24 3. **Minutes of the Previous Meeting**  
**It was resolved** to approve the minutes of the meeting held on 10<sup>th</sup> October 2024 as an accurate record and were signed by the Chair.

1259/24 4. **Action Tracker**  
The action tracker of previous decisions of the Council was noted.

1260/24 5. **Finance**  
i. **It was resolved to approve** the monthly bank reconciliation.  
ii. **It was resolved to approve** the cumulative budget report.  
iii. **It was resolved to approve** payments for November.  
iv. A motion was moved to allow Cllr Stead to authorise payments for the Little Eccleston Village in Bloom Community Group up to £500. Expenditure over this amount to be presented to full Council (per previous item agenda 1205/24).

Payee	Details	Net £	Vat £	Gross £
J Lingings	Salary and final payments	1442.11	0	1442.11
J Lingings	Administration	95.40	0	95.40
Mr S Milton	Amenity Cleansing	390.00	0	390.00
Netwise UK	Website hosting, support, maintenance and domain	460.00	92.00	552.00
LALC	Finance training	35.00	0	35.00
Mr P Bull	Reimbursement of festive lighting and battery	43.62	8.72	52.34
F Porter	Reimbursement In Bloom	5.00	0	5.00
K Sudlow	Reimbursement in Bloom	95.83	0	95.83
K Coleman	Reimbursement in Bloom	2.91	0.58	3.49
S Ball	Reimbursement in Bloom	33.93	0	33.93
EDF Energy	Unmetered Electric supply	11.35	0.57	11.92
EE	Parish Council mobile phone	13.00	2.60	15.60
Income Received		0	0	0

1261/24 6. **2025/26 Budget**  
Deferred for discussion at next meeting.

1262/24 7. **Monthly Health and Safety Risk Assessment**

Mrs A Bull (as the '20's Plenty' residents' group lead) provided an update on progress to involve LCC in addressing concerns for pedestrian safety on Cartford Lane and Blackpool Old Road. Her efforts thus far had been fruitless.

**It was resolved to approve** Cllr Stead would provide Mrs A Bull with contact details for the Highways Team Leader.

1263/24 8. **Planning and Licensing**

The following application was discussed and considered by the Parish Council:

- 24/0638 Heather Lea Brow Close, Little Eccleston, PR3 0YY. Single storey rear and side extensions following demolition of existing detached garage, front porch, partial over rendering of elevations and formation of additional parking spaces to front of dwelling.

**It was resolved** that the Parish Council had no specific observations to make on the proposal.

1264/24 9. **Amenities/Maintenance/Environment**

Nil raised.

The reporting mechanism for issues (Love Clean Streets) was discussed and it was agreed that the Clerk would share the email address with all Councillors to enable them to register any issues directly with the LCC Partnerships Development Team.

1265/24 10. **FBC Planning Parish Forum**

**It was resolved** that a previous decision taken in May 2024 (Min ref 1205/24) be reversed and the Council would rejoin the above Forum.

1266/24 11. **County and Borough Council**

Cllr P Hayhurst provided an update report to the council.

1267/24 12. **In Bloom Allocated Budget**

To resolve to review the management of this budget

Cllr Stead produced a proposed 2025 budget for the Village in Bloom. Deferred for discussion at next meeting

1268/24 13. **Organisational Risk Management Plan**

Discussion and a resolution to defer the annual Organisation Risk Management Plan prepared by the Clerk for discussion at next meeting.

1269/24 14. **Asset Register**

Discussion and a resolution to defer the updated Asset Register prepared by the Clerk for discussion at the next meeting.

1270/24 15. **Items for the Next Agenda**

- 25/26 Budget Planning
- Appointment of Internal Auditor
- Internal Audit Terms of Reference Review
- Open Spaces Contract
- Amenity Cleansing Contract
- Standing Orders
- Organisational Risk Management Plan
- Asset Register

1271/24 16. **Date of Next Meeting**

**No meeting in December 2024**

Thursday 9<sup>th</sup> January 2025

Thursday 13<sup>th</sup> February 2025

Thursday 13<sup>th</sup> March 2025

Thursday 10<sup>th</sup> April 2025

Thursday 8<sup>th</sup> May 2025