**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL**

**NOTICE OF**

**ANNUAL PARISH COUNCIL MEETING**

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be on Thursday 8th May 2025 6pm at Elswick Village Hall, Roseacre Road, Elswick, PR4 3UD

Peter Bull

Chair of the Parish Council 1st May 2025

**AGENDA**

**Public Participation**

**1**. **Election of Chair**

To elect a Chair for the next 12 months.

**2.** **Election of Vice Chair**

To elect a Vice Chair for the next 12 months.

**3. Acceptance of Apologies**

To receive apologies for absence

**4.** **Appointments to Outside Bodies**

To agree subject leads to the following areas:

* Maintenance/Village Inspection
* Defibrillator
* Contractors
* Human Resources
* FBC Planning
* FBC District Parish Liaison Committee
* LALC
* Responsible Financial Officer

**5.** **Calendar of Parish Council Meetings for 2025 2026**

To approve the dates of the meetings

* Thursday 12th June 2025
* Thursday 17th July 2025
* **No meeting in August 2025**
* Thursday 11th September 2025
* Thursday 9th October 2025
* Thursday 13th November 2025
* **No meeting in December 2025**
* Thursday 8th January 2026
* Thursday 12th February 2026
* Thursday 12th March 2026
* Thursday 9th April 2026
* Thursday 14th May 2026

**6.** **Declaration of Interests and Dispensations**

* To receive declarations of interest from Councillors on items on the agenda
* To receive written requests for dispensations for disclosable pecuniary interests
* To grant any requests for dispensation as appropriate

**7.** **Minutes of the Previous Meeting**

To resolve to approve as a correct record the Minutes of the Council Meetings held on:

* !0 April 2025
* 23 April 2025 Emergency meeting,

**9.** **Finance**

1. To receive and approve monthly bank reconciliation.
2. To authorise payments
3. To receive the cumulative budget monitoring report
4. To acknowledge receipt of income

**10.** **Audit: Annual Return for the year ending 31st March 2025**

1. To receive and note the Annual Internal Auditors Report and resolve any actions required.
2. To approve the Annual Governance Statement (Section 1)
3. To approve the Accounting Statements (Section 2)
4. The RFO to set the date and action the exercise of public rights.

**18.** **Date of Next Meeting**

12tth June 2025