**LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL**

**NOTICE OF MEETING**

You are hereby summoned to attend the Meeting of Little Eccleston with Larbreck Parish Council to held be on

17th July 2025, 6.00pm at Elswick Village Hall, Roseacre Road, Elswick, PR4 3UD

Peter Bull

Chair Little Eccleston Parish Council

**AGENDA**

**Public Participation**

1. **Apologies for Absence**
   1. To receive apologies for absence
2. **Declaration of Interests and Dispensations**

To receive declarations of interest from Councilors on items on the agenda

To receive written requests for dispensations for disclosable pecuniary interests (if any)

To grant any requests for dispensation as appropriate

1. **Minutes of the Previous Meeting**

To resolve to approve as a correct record the Minutes of the Council Meeting held on the

12th June 2025.

1. **Action Tracker**
   1. To review the action tracker (for information only)
2. **Finance**
   1. Budget reforecast.
   2. To receive and approve the monthly bank reconciliation.
   3. To receive and approve the cumulative budget report.
   4. To authorise payments.
   5. To acknowledge receipt of income.

June Payments

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DATE** | **PAYEE** | **DETAILS** | **VAT** | **GROSS AMOUNT** |
| 12/06/25 | S Milton | Amenity Cleansing – April bal | 0.00 | 43.33 |
| 12/06/25 | S Milton | Amenity Cleansing – June | 0.00 | 433.33 |
| 13/06/25 | Jane Lingings | Locum clerk to assist with vat return | 0.00 | 150.00 |
| 18/06/25 | EDF | Defibrillator power supply | 0.59 | 12.35 |
| 23/06/25 | EE | Clerk’s mobile | 2.77 | 16.60 |
| 30/06/25 | Unity | Monthly bank charge | 0.00 | 6.00 |
|  |  |  | **GRAND TOTAL** | **661.61** |

Bank balance at 31/05/25 £11,893.35

Expenditure as above -£661.61

Receipt None

Closing balance 30/06/25 **£11,231.74**

Instant Access Account

Bank balance at 31/05/25 £25,136.15

Interest for the quarter to 30/06/25 £130.59

Bank balance at 30/06/25 **£25,266.74**

1. **External Audit** 
   1. To update the latest position
2. **Monthly Health and Safety Risk Assessment**
   1. To discuss and consider additional risks to be documented on the risk register
3. **Planning and Licensing**

To discuss the following applications

* Application 25/0230 Merlewood Caravan Park, installation of a 150 KW ground mounted solar array with associated infrastructure
* Application 25/0352 Hurst Lea Caravan Park, reconfigure existing caravan park and change of use of adjoining land to allow siting of 42 static caravans with associated infrastructure.

1. **Amenities/Maintenance/Environment**
   1. To discuss Xmas tree lighting
   2. To discuss overgrown hedges.
   3. To discuss update on the damaged paving slabs on Cartford Lane.
   4. To discuss update from Mr Snowden MP ref traffic calming.
   5. To report on Gt Eccleston Show.
   6. To discuss posting of Parish Council Minutes.
   7. To discuss funding of the TASC group (offshore wind farm).
2. **County and Borough Council**
   1. To receive updates from County and Borough Councillors.
3. **Business Continuity Plan**
   1. To discuss and consider amendments.
   2. To review previous month and coming month actions.
4. **Finalise the Asset Register**
   1. To discuss and consider updates to the Asset Register and approve amended version.
5. **Financial Regulations**

The Financial Regulations will be fully reviewed / amended (as required) following the appointment of a new Clerk and the amended regulations adopted at a following Parish Council meeting.

1. **To review the vacant position of the Parish Clerk**
2. **Items for Next Agenda:**
   1. Any queries from External Audit
3. **Date of Next Meetings:**

11th September 2025