

LITTLE ECCLESTON WITH LARBRECK PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
Thursday 12th June 2025 at Elswick Village Hall, Roseacre Road, Elswick.

PRESENT: Cllr P Bull (Chair)
Cllr A M Bull (Vice Chair)
Cllr Sandra Milton
Cllr Steve Milton
Cllr G Stead
Cllr D May

IN ATTENDANCE: CC John Singleton
FBC Cllr P Hayhurst

Public Participation

Two members of the public attended the meeting.

1026/25 **Apologies for Absence**
To receive apologies for absence.
Cllr J Smith

1027/25 **Declaration of Interests and Dispensations**
Cllr Steve Milton Cllr Sandra Milton 1030/25 iii.

1028/25 **Minutes of the Previous Meeting**
It was resolved to approve the minutes of meetings 8th May 2025 as an accurate record and were signed by the Chair.

1029/25 **Action Tracker**
The review the action tracker was differed until the July meeting.

1030/25 **Finance**
i. **It was resolved** to approve the monthly bank reconciliation.
ii. **It was resolved** to approve the cumulative budget report.
iii. **It was resolved** to approve Payments for May 2025.
iv. **It was resolved** to approve receipt of income.
v. **It was resolved** to defer The Financial Regulations (see section 1037/25).

May Payments:

DATE	PAYEE	DETAILS	VAT	GROSS AMOUNT
01/05/25	PARISH CLERK	Home expenses re April 2025	0.00	40.00
02/05/25	Jan Finch	Internal Audit	0.00	175.00
05/05/25	Envirocare	Grounds Maintenance (Inv Oct 2024)	633.40	3800.40
12/05/25	Jane Lingings	Locum clerk to assist with internal audit	0.00	375.00
15/05/25	EDF	Defibrillator power supply	0.55	11.59
19/05/25	S Milton	Amenity Cleansing	0.00	433.33
15/05/25	S Milton	Expenses – salt and cement	1.04	29.24
23/05/25	EE	Clerk's mobile	2.77	16.60
23/05/25	P Bull	Expenses Microsoft chg 3 months	6.18	37.08
30/05/25	Village Hall Elswick	Hall Hire Jan to Dec 2025	0.00	150.00
31/05/25	Unity	Monthly bank charge	0.00	6.00
			GRAND TOTAL	5,074.24

Bank balance at 30/04/25	£15,709.85
Expenditure as above	-£5,074.24
Receipt - HMRC vat refund 2024/25	received 16/05/25
	£1,257.74
Closing balance 31/05/25	<u>£11,893.35</u>

1031/25 **Monthly Health and Safety Risk Assessment**
Nothing reported

1032/25 **Planning and Licensing**

- i. To consider Planning Application 25/0272 Leckonby Villa, Blackpool Old Road, PR3 0YQ, alterations and conversion of attached double garage to provide additional living accommodation including reduction in width, enlargement to roof space and insertion of new window and door openings.

It was resolved: no comments or actions

- ii. To discuss current works at Merlewood Country Park.
Cllr Steven Milton reported that retrospective planning permission was being sought and that no further work had been undertaken.

It was resolved: Cllr Milton would be seeking further updated information from Fylde Borough Council Planning Department.

1033/25 **Amenities/Maintenance/Environment**

To discuss and consider any issues and resolve actions required.

- i. To discuss the recent visit by Mr Snowden MP regarding speed controls on Cartford Lane.

Cllr P Bull advised that he had met the Mr Snowden MP and that he was made aware of the council suggestions regarding fast moving traffic, traffic calming measures and potholes.

It was resolved Mr Snowden MP would be contacting LCC and report back to the Parish Council.

- ii. Cllr Stead to update on the Transmission Assets Steering Committee (TASC).

Cllr Stead advised that Cllr. Morgan - Chair of TASC (Transmission Assets Steering Committee) had contacted him to ask if LEwL Parish Council wished to be kept informed by TASC about the 3 x proposed offshore windfarm projects which (if approved) would adversely affect the Fylde Parishes because of the supply routes indicated in these proposals. Cllr Stead briefly explained the implications of the proposed routes and the current status of the proposals.

It was resolved that:

i) Cllr Bull (as LEwL Chair) would contact Cllr Morgan and ask to join the TASC group as the representative of LEwL Parish Council.

ii) At the July meeting, councillors will consider whether LEwL Parish Council should offer financial support to the TASC group, in respect of the overall funds (for experts' advice) required to support the process of objecting to the 3 x offshore windfarm supply proposals routes going through the Fylde Parishes.

- iii. To discuss the replacement of the cracked paving slabs on Cartford Lane

Cllr P Bull reported that he had been in contact with United Utilities and made them aware of the damage caused. United Utilities would be assessing the damage on completion of the sewage works.

It was resolved that: Cllr P Bull would make further contact with United Utilities and ask for a progress report.

- iv. Cartford Close grass cutting.

Cllr P Bull advised on the situation regarding the payment by the residents of Cartford Close to Progress Housing for grounds maintenance charges. Residents who attended the meeting stated that this work had not been carried out by Progress Housing for many

years. This work has been undertaken by the Parish Council. Progress Housing had contacted the residents informing them that they were willing to pay the Parish Council for the work carried out.

It was resolved that: Cllr P Bull would seek to determine how long the Parish Council had maintained the grass verges outside Cartford Close and contact Progress Housing. The residents were advised to contact Citizens Advice and the Housing Ombudsman.

1034/25

County and Borough Council

To receive updates from County and Borough Councilors

Cllr Hayhurst reported that there was no further news on Local Government Reorganisation and that the Parish could be absorbed into any of the three proposed councils.

Cllr Steve Milton requested Cllr Hayhurst to clarify the cleaning contract for the 'old' bus shelter.

Cllr Singleton had submitted his report via Facebook which no councilor had read prior to the meeting.

He reported about speeding concerns, reporting issues on Love Clean Streets, the new LCC reporting system, Blackpool Old Road resurfacing and a grant to the Village in Bloom group. Several road works were reported in the parish.

1035/25

Business Continuity Plan

- i. To discuss and consider amendments.

It was resolved that no comments were made.

- ii. To review previous month and coming month actions.

It was resolved that June's actions were noted by Cllr P Bull as acting Clerk.

1036/25

Finalise the Asset Register

To discuss and consider updates to the Asset Register and approve an amended version.

It was resolved that all Councillors would review and report their observations to Cllr P Bull.

1037/25

Financial Regulations

To discuss and consider updates to the Finance Regulations and approve an amended version.

Cllr Stead advised that the adopted Financial Regulations stated that the regulations needed to be reviewed / amended (if required) in the event that a new Clerk is appointed to the Parish Council. As the Parish Council is currently recruiting for a new Clerk, 'exceptional circumstances' exist and therefore the Parish Council needs to operate (on a temporary basis) in a way which still allows the Parish Council to function effectively.

It was resolved that:

- i) Cllr P Bull (as Chair) and Cllr May (as Acting RFO) are permitted to commit expenditure in respect of all aspects of the Financial Regulations which would normally specifically be operated by the Clerk, on behalf of the Parish Council, until such time as a new Clerk has been appointed.
- ii) The Financial Regulations will be fully reviewed / amended (as required) following the appointment of a new Clerk and the amended regulations adopted at a following Parish Council meeting.

1038/25

Update on the External Audit submission:

To discuss progress and any issues arising.

It was resolved that Cllr P Bull reported that the External Audit had been submitted and awaited feedback.

1039/25

Frequency of Parish Council meetings

It was resolved not to hold an October Parish Council meeting.

1040/25

Items for the next agenda

- i. Review of the Asset Register.

1041/25

Date of Next Meeting

17th July 2025

1042/25

Calendar of Parish Council Meetings for 2025 26

It was resolved to approve the dates of the meetings as below:

- Thursday 12th June 2025
- Thursday 17th July 2025
- **No meeting in August 2025**
- Thursday 11th September 2025
- **No meeting in October 2025**
- Thursday 13th November 2025
- **No meeting in December 2025**
- Thursday 8th January 2026
- Thursday 12th February 2026
- Thursday 12th March 2026
- Thursday 9th April 2026